



(i.e. telephones, television channel, website, computers), Purchasing, Health Department, Administration of Public Assistance, liaison to Senior Advisory & Special Activities Committees, Publicity, Contributions to various organizations, Water/Sewer Utility Department, Elections and Printing and Legal Advertising and Departmental Labor Negotiations and Personnel Matters.

Motion: Bayard Ayes: Bayard, Gove, Mancini

Second: Gove Nays:

**Bonnie Leonetti** explained specific departments would be under the directorship of each Commissioner.

7. Resolution 08-0520.03 Name Appointing Authorities for each Municipal Department and also name the Municipal Clerk as the Certifying Agent for the Appointing Authorities

**RESOLUTION 08-0520.03**

**BE IT RESOLVED** by the Board of Commissioners of the Township of Long Beach, County of Ocean, State of New Jersey, that DiAnne C. Gove be and is hereby named the appointing authority for the Department of Revenue and Finance of the Township of Long Beach, municipal corporation of the State of New Jersey.

**BE IT FURTHER RESOLVED** that Ralph H. Bayard be and is hereby named the appointing authority for the Department of Public Works and Property of the Township of Long Beach, a municipal corporation of State of New Jersey.

**BE IT FURTHER RESOLVED** that Joseph H. Mancini be and is hereby named the appointing authority for the Department of Public Affairs and Safety of the Township of Long Beach, a municipal corporation of the State of New Jersey.

**BE IT FURTHER RESOLVED** that Bonnie M. Leonetti, Registered Municipal Clerk, be and is hereby designated as certifying agent for the appointing authority with the responsibility of processing, at the local level all documents pertaining to the New Jersey Department of Personnel.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the State of New Jersey, Department of Personnel.

Motion: Bayard Ayes: Bayard, Gove, Mancini

Second: Gove Nays:

8. Resolution 08-0520.04 Approve the continued employment of the tenured Municipal Clerk, Deputy Municipal Clerk, Chief Financial Officer, Tax Collector, and Assessor

**RESOLUTION 08-0520.04**

**WHEREAS**, the Commissioners of the Township of Long Beach wish to acknowledge and affirm the continued employment of certain employees holding official certified positions and who are presently tenured pursuant to various state statutes.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Township of Long Beach at an organizational meeting held Tuesday, May 20, 2008 that the continued employment of tenured Municipal Clerk Bonnie M. Leonetti, Deputy Municipal Clerk Lynda Wilkie, Chief Financial Officer Elizabeth Jones, Tax Collector Deborah Hample, and Assessor Tracy Hafner be and are hereby approved.

Motion: Bayard Ayes: Bayard, Gove, Mancini

Second: Gove Nays:

9. Resolution 08-0520.05 Appoint Municipal Clerk as the Certifying Agent for the administration of the Public Employees' Retirement System and the Police and Firemen's Retirement System

**RESOLUTION 08-0520.05**

**BE IT RESOLVED** by the Board of Commissioners of the Township of Long Beach, County of Ocean, State of New Jersey, that Bonnie M. Leonetti be and is hereby designated as the certifying agent to facilitate the administration of the Public Employees' Retirement System and the Police and Firemen's Retirement System in The Township of Long Beach, i.e., the responsibility of processing, at the local level, all documents pertaining to the Public Employees' Retirement System and the Police & Firemen's Retirement System, particularly enrollments, transfers of members accounts, retirements, withdrawals and claims.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the Public Employees' Retirement System and the Police and Firemen's Retirement System, State of New Jersey.

Motion: Bayard Ayes: Bayard, Gove, Mancini

Second: Gove Nays:

10. Resolution 08-0520.06 Appoint the Municipal Solicitor

**RESOLUTION 08-0520.06**

**WHEREAS**, Local Public Contracts Law, N.J.S.A. 40A: 11-1 et. seq. provides that professional services are exempt from the requirement of public bidding; N.J.S.A. 40A: 11-5(a)(i); and

**WHEREAS**, the cited section defines professional services as services rendered by a person authorized by law to practice a recognized profession whose practice is regulated by law and requires that where contracts are awarded without public bidding, notice of such contract shall be published at least once in a newspaper circulating in the community; and

**WHEREAS**, it is necessary for the Township of Long Beach to obtain the services of a municipal solicitor from May 20<sup>th</sup> through December 31<sup>st</sup> 2008; and

**WHEREAS**, the aforesaid services are recognized professions, which professions are regulated by law; and

**WHEREAS**, the Board of Commissioners of the Township of Long Beach have determined that Shackleton & Hazeltine possess the requisite qualifications and licenses as required by law to serve as municipal solicitor; and

**WHEREAS**, Shackleton & Hazeltine has supplied a Business Entity Disclosure Certification and a Political Contribution Disclosure certifying that it has not made any reportable contributions to a political or

candidate committee in the Township of Long Beach in the previous one year, and that the contract will prohibit those listed from making any reportable contributions through the term of the contract.

**NOW THEREFORE BE IT RESOLVED** by the Board of Commissioners of the Township of Long Beach and the County of Ocean, State of New Jersey at the Organizational Meeting held this 20<sup>th</sup> day of May, 2008 that Shackleton & Hazeltine be and are hereby appointed as the municipal solicitor and that the Mayor and Municipal Clerk shall and are hereby authorized to execute and bind the Township to a contract entered by and between the Township of Long Beach and Shackleton & Hazeltine, 2119 Long Beach Blvd., Ship Bottom, NJ 08008 to serve as Municipal Solicitor effective through December 31, 2008 in an amount not to exceed the following rates:

Beach Project	Hourly Max.:	\$200.00
Municipal Solicitor	Hourly Max.:	\$175.00
Other Attorneys	Hourly Max:	\$160.00
Paralegals	Hourly Max:	\$75.00

**BE IT FURTHER RESOLVED** that the Municipal Clerk shall send a notice of the professional appointment and have same published at least once in the official newspaper of the Township of Long Beach and shall keep the resolution and contract on file for public inspection.

Motion: Bayard Ayes: Bayard, Gove, Mancini  
 Second: Gove Nays:

**Bonnie Leonetti** stated Shackleton & Hazeltine would serve as solicitor.

11. Resolution 08-0520.07 Award various Professional Service Contracts

**RESOLUTION 08-0520.07**

**WHEREAS**, N.J.S.A. 40A:11-1 et. seq. permits the contracting for professional services with out the necessity of bid; and

**WHEREAS**, numerous Professional Services Contracts pursuant to N.J.S.A. 40A:11-5(a)(i) were awarded by the Long Beach Township Board of Commissioners for the period of January 1, 2008 through May 20, 2008; and

**WHEREAS**, in view of the fact that a municipal election was scheduled for May 13, 2008 with a new administration being sworn in and having jurisdiction on May 20, 2008 the aforesaid contracts were drawn up to expire May 20, 2008; and

**WHEREAS**, the newly sworn Board of Commissioners wishes to avail itself of the services and expertise of the following list of professionals; and

**WHEREAS**, the Board of Commissioners of the Township of Long Beach have determined that William E. Antonides & Co.; Magee & Magee, LLP; Steven A. Zabarsky; John P. Reilly, Esq.; Colleen M. Dolcy, Esq.; Magee & Magee, LLP; Parker McCay, P.A.; Stuart Snyder, Esq.; Christopher Reid, Esq.; Robert L. Morgan, MD; Island Medical, P.A.; and Occupational Medicine, So. possess the requisite qualifications and licenses to serve in the below-listed capacities.

**NOW, THEREFORE BE IT RESOLVED** that the Board of Commissioners of the Township of Long Beach does hereby award the following Professional Services Contracts pursuant to N.J.S.A. 40A:11-5(a)(i):

<u>NAME</u>	<u>SERVICE</u>	<u>AMOUNT / FEE / RANGE</u>
1. William E. Antonides & Co.	Auditor	Hourly Max. \$110.00
2. Steven A. Zabarsky, Esq. John P. Reilly, Esq. & Colleen M. Dolcy, Esq.	Municipal Prosecutor	Annual Max. \$22,367.60
3. Magee & Magee, LLP and Beach Protection Project	Alt. Municipal Prosecutors General Conflict Attorney	Annual Max \$22,367.60 Hourly Max. \$170.00
4. Parker McCay, P.A.	Bond Attorney Statement Prep(hrly)	\$85.00 to \$245.00
	Bond Sales	Max \$20,000.00
5. Stuart Snyder, Esq.	Public Defender	Annual \$6,500.00
6. Christopher Reid, Esq.	Conflict Public Defender	per case \$200.00
7. Robert L. Morgan, MD of	Pediatric Services	per session \$500.00
8. Island Medical P.A.	Medical Services	per visit: \$50.00 to 115.00
9. Occupational Medicine, So.	Drug Testing	per test: \$70.00
	Alcohol Testing	per test: \$25.00 per retest: \$30.00

**BE IT FURTHER RESOLVED**, the above-named professionals have each supplied a Business Entity Disclosure Certification and a Political Contribution Disclosure certifying that they have not made any reportable contributions to a political or candidate committee in the Township of Long Beach in the previous one year, and that the contract will prohibit those listed from making any reportable contributions through the term of the contract.

**BE IT FINALLY RESOLVED** that a Notice of Contract Award be published in the official newspaper and be available for public inspection in the office of the Township Clerk during normal business hours.

Motion: Bayard Ayes: Bayard, Gove, Mancini  
 Second: Gove Nays:

**Bonnie Leonetti** noted these were re-appointments of professional services that were approved and effective from January 1<sup>st</sup> through May 20<sup>th</sup> 2008.

12. Resolution 08-0520.08 Approve the extension of a Professional ServiceContract

**RESOLUTION 08-0520.08**

**WHEREAS**, N.J.S.A. 40A:11-5(a)(i) permits the contracting for professional services without the necessity of bid; and

**WHEREAS**, numerous Professional Services Contracts pursuant to N.J.S.A. 40A:11-5(a)(i) were awarded by the Long Beach Township Board of Commissioners for the period of January 1, 2008 through May 20, 2008; and

**WHEREAS**, in view of the fact that a municipal election was scheduled for May 13, 2008 with a new administration being sworn in and having jurisdiction on May 20, 2008 the aforesaid contracts were drawn up to expire May 20, 2008; and

**WHEREAS**, the newly sworn Board of Commissioners wishes to avail itself of the professional services and expertise of James W. Holzapfel, Esq. for Labor/Personnel matters and Contract Negotiations at the hourly rate of \$125.00 and extend his professional service contract awarded pursuant to Resolution 07-1227.06 dated December 27, 2007, until such time as a new appointment for the abovementioned professional services is made; and

**WHEREAS**, James W. Holzapfel, Esq. has supplied a Business Entity Disclosure Certification and a Political Contribution Disclosure certifying that he has not made any reportable contributions to a political or candidate committee in the Township of Long Beach in the previous one year, and that the contract will prohibit him from making any reportable contributions through the remainder of the contract.

**NOW, THEREFORE BE IT RESOLVED** that the Board of Commissioners of the Township of Long Beach does hereby approve the extension of the Professional Services Contract pursuant to N.J.S.A. 40A:11-5 with James W. Holzapfel, Esq. for Labor/Personnel matters and Contract Negotiations until such time as a new appointment for the abovementioned services is made; and

**BE IT FURTHER RESOLVED** that a Notice of Contract Award be published in the official newspaper and be available for public inspection in the office of the Township Clerk during normal business hours.

**Bonnie Leonetti** advised this was for Labor Contract Negotiations and Personnel Matters counsel, effective until such time as a new appointment was made.

Motion: Bayard Ayes: Bayard, Gove, Mancini

Second: Gove Nays:

13. Resolution 08-0520.09 Appoint the Assessment Search Officer and the Deputy Assessment Search Officer

**RESOLUTION 08-0520.09**

**BE IT RESOLVED** by the Board of Commissioners of the Township of Long Beach, County of Ocean, State of New Jersey, at the Organizational Meeting held this 20<sup>th</sup> day of May, 2008, that Bonnie M. Leonetti be and is hereby appointed the Official Assessment Search Officer of the Township of Long Beach.

**BE IT FURTHER RESOLVED** that Teresa S. Sgro be and is hereby appointed the Deputy Assessment Search Officer of the Township of Long Beach.

**Bonnie Leonetti** explained no change in personnel had been made.

Motion: Bayard Ayes: Bayard, Gove, Mancini

Second: Gove Nays:

14. Resolution 08-0520.10 Appoint the Tax Search Officer and the Deputy Tax Search Officer

**RESOLUTION 08-0520.10**

**BE IT RESOLVED** by the Board of Commissioners of the Township of Long Beach, County of Ocean, State of New Jersey, at the Public Meeting held this 20<sup>th</sup> day of May, 2008 that Deborah Hample be and she is hereby appointed the Official Tax Search Officer of the Township of Long Beach; and

**BE IT FURTHER RESOLVED** that Carol Cerbone be and she is hereby appointed the Deputy Tax Search Officer of the Township of Long Beach.

**Bonnie Leonetti** stated no change in personnel had been made.

Motion: Bayard Ayes: Bayard, Gove, Mancini

Second: Gove Nays:

15. Resolution 08-0520.11 Designate the depositories wherein the funds of the Township may be deposited and invested

**RESOLUTION 08-0520.11**

**BE IT RESOLVED** by the Board of Commissioners of the Township of Long Beach, County of Ocean, State of New Jersey, that Commerce Bank/Shore, N.A. and Bank of America be and they are hereby designated as the depositories wherein funds of the Township of Long Beach shall be deposited.

**BE IT FURTHER RESOLVED** that all other investments shall be in accordance with N.J.S.A. 40A:5-15 et seq. with Sun National, PNC, Ocean First, First Union, Commerce Bank/Shore, N.A., Bank of America, Sovereign Bank and Morgan Stanley be and they are hereby designated as institutions which, subject to the approval of the Director of Revenue and Finance of the Township of Long Beach, may be used to invest funds of the Township of Long Beach for such types of accounts and certificates as may from time to time be deemed in the best interest of the Township of Long Beach, subject only to the limitations as provided by law.

**BE IT FURTHER RESOLVED**, that the aforementioned institutions are approved and may be utilized as part of the official Long Beach Township Cash Management Plan according to N.J.S.A 40A:5-14. All deposits and investments shall be maintained in interest bearing accounts; and

**BE IT FURTHER RESOLVED** that the funds of the Township of Long Beach shall be withdrawn from the aforementioned institutions only upon warrants signed by the Commissioner of Revenue and Finance and/or by the Commissioner of Public Safety and Affairs, and by the original signature of the Chief Financial Officer.

Motion: Bayard Ayes: Bayard, Gove, Mancini

Second: Gove Nays:

16. Resolution 08-0520.12 Designate the depositories to honor municipal checking accounts and to authorize the use of facsimile signatures

**RESOLUTION 08-0520.12**

**BE IT RESOLVED** by the Board of Commissioners of the Township of Long Beach, County of Ocean, State of New Jersey, at the Organizational Meeting of said Board held this 20<sup>th</sup> day of May 2008, that Commerce Bank/Shore, N.A. and Bank of America are hereby designated as the depositories of this municipal corporation, be and is hereby requested, authorized and directed to honor all checks, drafts and



**Regular Public Meetings**

June 6, 2008	7:00 PM		June 20, 2008	4:00 PM
July 10, 2008	7:00 PM		July 25, 2008	4:00 PM
August 8, 2008	7:00 PM		August 22, 2008	4:00 PM
Sept. 5, 2008	4:00 PM		Sept. 19, 2008	4:00 PM
October 3, 2008	4:00 PM		October 17, 2008	4:00 PM
Nov. 7, 2008	4:00 PM		Nov. 21, 2008	4:00 PM
Dec. 5, 2008	4:00 PM		Dec. 19, 2008	4:00 PM
Dec. 30, 2008	10:00 AM			

The agenda, to the extent known, for the Regular Meetings shall be:

1. Call the meeting to order;
2. Approval of the minutes;
3. Disposition of old business;
4. Disposition of new business;
5. Adjournment.

Formal action will be taken on matters placed before the Board of Commissioners at Regular Meetings.

Motion: Bayard Ayes: Bayard, Gove, Mancini

Second: Gove Nays:

20. Resolution 08-0520.16 Appoint a Class III Member to the Land Use Board

**RESOLUTION 08-0520.16**

**A RESOLUTION APPOINTING A MEMBER TO THE LAND USE BOARD**

**BE IT RESOLVED THAT** in accordance with law, the following Township Official be and is hereby appointed to serve on the Long Beach Township Land Use Board:

Commissioner DiAnne C. Gove as the Class III member for a term commencing May 20, 2008 and expiring December 31, 2008.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution will be forwarded to the Secretary of the Long Beach Township Land Use Board.

**Bonnie Leonetti** explained Commissioner Gove would serve as the Class III Member, and Mayor Mancini would statutorily serve as well.

Motion: Bayard Ayes: Bayard, Gove, Mancini

Second: Gove Nays:

**COMMISSIONERS' REMARKS**

**Commissioner Bayard** thanked his campaign supporters and looked forward to the upcoming four years. He felt the new administration would work together to solve problems and accomplish goals in the future.

**Commissioner Gove** thanked the voters for allowing her to serve the public over the prior four years, as well as for the upcoming four years. She was proud to serve Long Beach Township and improve the quality of life for its residents. She would work to protect the beaches, increase shared services, promote businesses, increase family recreational activities, and maintain a low municipal tax rate. Commissioner Gove was confident that the new administration would work together as a team. She thanked her campaign members, her secretary, family members, and mother for their support. She advised the public her door was always open and thanked them for their trust.

**Mayor Mancini** thanked his supporters. He stated the public had spoken and there were changes to be made for the betterment of the Township. He thanked Commissioners Bayard and Gove for their cooperation and was sure the upcoming four years would prove productive.

Motion for adjournment at: 12:21 p.m.

Motion: Bayard Ayes: Bayard, Gove, Mancini

Second: Gove Nays:

\_\_\_\_\_  
Bonnie M. Leonetti, RMC, CMC  
Municipal Clerk

\_\_\_\_\_  
Joseph H. Mancini, Mayor

\_\_\_\_\_  
DiAnne C. Gove, Comm.

\_\_\_\_\_  
Ralph H. Bayard, Comm.