

MINUTES
REGULAR SESSION BOARD OF COMMISSIONERS SEPTEMBER 6, 2013
Flag Salute

Meeting came to order: 4:00 p.m.

Clerk called the roll: Mayor Joseph H. Mancini PRESENT
Commissioner Ralph H. Bayard PRESENT
Commissioner Joseph P. Lattanzi PRESENT

Also in attendance: Lynda J. Wells, Municipal Clerk
Teresa S. Sgro, Deputy Municipal Clerk

Municipal Clerk announced: Notice of the time and place of this meeting has been posted in the office of the Municipal Clerk, published by the BEACH HAVEN TIMES and the ASBURY PARK PRESS on December 13th 2012; and filed with the Municipal Clerk.

Motion: To dispense with the reading of the minutes of the August 16, 2013 meeting and to approve the same as recorded in the minute book:

Motion: Lattanzi Ayes: Lattanzi, Bayard, Mancini

Second: Bayard Nays:

AGENDA

PROCLAMATIONS: Constitution Week: September 17TH through 23RD

Lynda Wells, Municipal Clerk explained this celebrated the 26th Anniversary of signing the Constitution and acknowledged the rights, privileges and responsibilities it afforded all citizens.

PROCLAMATION

CONSTITUTION WEEK

SEPTEMBER 17TH THROUGH 23RD 2013

WHEREAS, our Founding Fathers, in order to secure the blessings of liberty for themselves and their posterity, did ordain and establish a Constitution for the United States of America; and

WHEREAS, it is of the greatest importance that all citizens fully understand the provisions and principles contained in the Constitution in order to support, preserve, and defend it against all encroachment; and

WHEREAS, this is the two-hundred twenty-sixth anniversary of the signing of the Constitution and the rights, privileges, and responsibilities it affords; and

WHEREAS, the independence guaranteed to American citizens, whether by birth or naturalization, should be celebrated by appropriate ceremonies and activities during Constitution Week, September 17 through 23, 2013, as designated by proclamation of the President of the United States of America in accordance with Public Law 915.

NOW, THEREFORE, BE IT RESOLVED, that Board of Commissioners of the Township of Long Beach, County of Ocean, in the State of New Jersey, do hereby proclaim the week of September 17th through September 23rd as Constitution Week in Long Beach Township and urge all citizens to reflect during that week on the many benefits of our Federal Constitution and American Citizenship.

ORDINANCES & PUBLIC HEARINGS

1. Resolution 13-0906.01: Authorize the cancellation of unexpended General Capital Improvement balances

Lynda Wells, Municipal Clerk explained these balances were the fund balances of completed projects.

RESOLUTION 13-0906.01

WHEREAS, certain General Capital Improvement appropriation balances remain dedicated to projects now completed; and

Second: Bayard

Nays:

9. First Reading Ordinance 13-37: **AN ORDINANCE OF THE TOWNSHIP OF LONG BEACH, COUNTY OF OCEAN, NEW JERSEY, APPROPRIATING \$25,000 FROM THE GENERAL CAPITAL FUND FOR THE COSTS ASSOCIATED WITH THE ACQUISITION AND INSTALLATION OF WINDOWS FOR THE MUNICIPAL BUILDING**

Motion to approve Ordinance 13-37 on First Reading:

Motion: Lattanzi

Ayes: Lattanzi, Bayard, Mancini

Second: Bayard

Nays:

ADOPTIONS & APPROVALS

10. Resolution 13-0906.02: Approve a change of custodian of petty cash for the Detective Unit of the Police Department:
Det. Ehlers

RESOLUTION 13-0906.02

WHEREAS, Detective Sergeant Steven Melega was custodian of the Long Beach Township Confidential Petty Cash Fund; and

WHEREAS, in accordance with N.J.S.A. 40:5-21, the Township of Long Beach is changing custodian to Detective Jeffrey Ehlers; and

WHEREAS, Detective Jeffrey Ehlers is bonded in the amount of One Million Dollars (\$1,000,000.00) by virtue of a blanket crime bond.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Township of Long Beach, County of Ocean, State of New Jersey, hereby authorizes such action and two copies of this resolution shall be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval.

11. Resolution 13-0906.03: Approve Special Events:
- Holgate Taxpayers Association
Annual BBQ & Semi Annual Membership Meeting
Sept. 7th at the Tennis Court Area; 5 to 8 PM
 - Gathering Permit – date change
LBI Geotrail Opening; 68th St. beach
9/27/13; 7 to 9 pm
 - United Methodist Church: Annual Pork Dinner
Saturday, Oct. 19, 2013 4:00 to 8:30 PM

RESOLUTION 13-0906.03

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Township of Long Beach approves the below-listed events:

- Holgate Taxpayers Association: Annual BBQ & Semi-Annual Membership Meeting on September 7th at the Holgate Tennis Court Area from 5:00pm to 8:00pm
- LBI Geotrail Opening: Bonfire on 68th Street Beach on Friday, September 27th from 7:00pm to 10:00 pm.
- United Methodist Church: Annual Pork Dinner on Saturday, October 19th from 4:00pm to 8:30pm

12. Resolution 13-0906.04: Approve personnel actions

BE IT RESOLVED that the Board of Commissioners of the Township of Long Beach authorize the following actions:

Approve a Family Medical Leave of Absence (FMLA) for PG effective retro-active to August 26, 2013.

BEACH PATROL

Change the following employee's title to Seasonal Part-time Laborer at the rate of \$15.00 per hour to be paid from Parks & Playground Salary & Wage effective retro-active to September 3, 2013.

Joni Bakum

Change the following employees' title to Seasonal Part-time Laborers at the rate of \$10.25 per hour to be paid from Lifeguard Salary & Wage effective September 9, 2013.

Nathan Boyd
Jared Cittadino
Shawn McNally
Kyle Teliszsewski

Fran Campana
Gerald Ihnken
Brittany Royer

Jourdan Chiavaro
Alexander LaPilusa
Kevin Tallon

Change the following employees' title to Seasonal Part-time Laborers at the rate of \$10.25 per hour to be paid from Lifeguard Salary & Wage effective September 23, 2013.

Jonathan Harrison

John Schreiner

CLERK

Hire the following employee as a Permanent Part-Time Receptionist at the rate of \$12.50 per hour to be paid fifty (50) percent (%) from Construction Salary & Wage and fifty (50) percent (%) from Municipal Clerk Salary & Wage effective September 7, 2013.

Sandra Lifson

CONSTRUCTION

Hire the following employee as a Permanent Full-Time Clerk 1 with an annual salary of \$27,300.00 to be paid from Construction Salary & Wage effective retro-active to August 24, 2013.

Jennifer Diodata

FINANCE

Change the following employee's payroll account from Construction Salary & Wage to Finance Salary & Wage effective retro-active to September 1, 2013.

Suzanne McKenna

POLICE

Amend Resolution 13-0816.04 to correct a clerical error. The following employees were approved to attend the Beach Haven Satellite Police Academy to become Class II Special Law Enforcement Officers at the minimum wage rate of \$7.25 per hour to be paid from the Police Salary & Wage effective August 24, 2013. The location of the Academy was in-correctly recorded and should be changed to the following:

Approve the hiring and attendance of the following employees to the Ocean County Class II Academy to become Class II Special Law Enforcement Officers at the minimum wage rate of \$7.25 per hour to be paid from the Police Salary & Wage effective retro-active to August 24, 2013.

Jeffrey Pharo

Thomas Rubel

Ursula Sharkey

Hire the following as a permanent fulltime, (contractual Step 1) Police Officer effective September 7, 2013 as per Dept. of Personnel Certified List No. OL131058 with a base salary of \$39,993.69 to be paid from the Police Salary & Wage.

Matthew Vereb

Hire the following employee as a Seasonal Class II Special Officer at the rate of \$15.00 per hour to be paid from Police Salary & Wage effective September 24, 2013.

Matthew Ruark

PUBLIC WORKS

Hire the following employee as a Permanent Full-Time Public Works Laborer with an annual salary of \$30,000.00 to be paid from the Public Works Salary & Wage effective September 7, 2013.

Kevin Bates

13. Resolution 13-0906.05: Approve various changes to various sewer accounts

WHEREAS, the following Sewer accounts require changes in their billing and/or classification due to various reasons; and

WHEREAS, it is requested by the Director of Revenue and Finance that these changes be made as follows:

<u>BLOCK</u>	<u>LOT/QUAL</u>	<u>ACCT #/ACCT</u>	<u>YEAR</u>	<u>CANCEL/CHANGE</u>	<u>AMOUNT</u>
1.34	8	286-0/Sewer	2013	To Single from Duplex	\$531.00
11.19	11	3610-0/Sewer	2013	Removed garbage disp	112.50

12.13	19	4054-0/Sewer	2013	To Standby/cut & cap	265.50
15.63	9	5563-0/Sewer	2013	To Standby/cut & cap	265.50
18.95	1.03	6638-0/Sewer	2012	Acc't merged w/6637-0	1.20

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Township of Long Beach, that the Municipal Clerk be and she is hereby authorized to make these changes.

14. Resolution 13-0906.06: Authorize the Municipal Engineer to apply for a Municipal Public Access Plan Grant with the State of New Jersey DEP in an amount not to exceed \$15,000.00

RESOLUTION 13-0906.06

GRANT AGREEMENT BETWEEN LONG BEACH TOWNSHIP AND THE STATE OF NEW JERSEY, BY AND FOR THE DEPARTMENT OF ENVIRONMENTAL PROTECTION GRANT IDENTIFIER: GOVERNING BODY RESOLUTION

The Board of Commissioners of the Township of Long Beach desires to further the public interest by obtaining a grant from the State of New Jersey in the amount of approximately \$15,000.00 to fund the following project:

Prepare a full Municipal Public Access Plan consistent with the Coastal Zone Management (CZM) Rules and incorporate resiliency strategies of public access facilities to coastal hazards.

Therefore, the governing body resolves that Frank J. Little, Jr., P.E., P.P., C.M.E. of Owen, Little & Associates, Inc. or the successor to the office of Municipal Engineer/Planner is authorized (a) to make application for such a grant, (b) if awarded, to be executed by the Mayor of Long Beach Township a grant agreement with the State for a grant in an amount not less than \$15,000.00 and not more than \$15,000.00, and any amendments thereto which do not increase the Grantee's obligations.

The Board of Commissioners of the Township of Long Beach authorizes and hereby agrees to match \$0.00 of the Total Project Amount, in compliance with the match requirements of the agreement. The availability of the match for such purposes, whether cash, services, or property, is hereby certified. \$0.00 of the match will be made up of in-kind services (if allowed by grant program requirements and the agreement).

The Grantee agrees to comply with all applicable federal, State, and municipal laws, rules, and regulations in its performance pursuant to the agreement.

Introduced and passed September 6, 2013

Ayes: Commissioner Joseph P. Lattanzi
 Commissioner Ralph H, Bayard
 Mayor Joseph H. Mancini

Nayes: _____

Absent: _____

Motion to approve Items 10 through 14 :

Motion: Lattanzi Ayes: Lattanzi, Bayard, Mancini

Second: Bayard Nays:

PURCHASES, CONTRACTS & AWARDS

15. Resolution 13-0906.07(a&b): Approve Shared Service Agreements: LPR
 a) Little Egg Harbor – 9/2013 thru 12/2015
 b) Ocean Township – 8/2013 thru 12-2015
 \$500 per unit/per year

RESOLUTION 13-0906.07(a)

RESOLUTION AUTHORIZING A SHARED SERVICE AGREEMENT WITH THE TOWNSHIP OF LITTLE EGG HARBOR, AND THE TOWNSHIP OF LONG BEACH ACTING AS THE LEAD AGENCY, FOR ACCESS TO THE POLICE DEPARTMENT PEARPOINT IMAGE PROCESSING SYSTEMS SERVER IN ORDER TO OBTAIN LICENSE PLATE RECOGNITION DATA

WHEREAS, the Township of Long Beach has agreed with the Township of Little Egg Harbor to enter into a Shared Services Agreement for access to the Long Beach Township Police Department "P.I.P.S." Server in order to obtain

License Plate Recognition information; and

WHEREAS, the said Shared Services Agreement provides that this participating member shall pay to Long Beach Township a pro-rated fee of \$166.66 per unit for September through December 2013, and a flat fee of \$500.00 per unit, per year in 2014 and 2015 for use of the "P.I.P.S." Server for License Plate Recognition data.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Long Beach, a municipal corporation of the State of New Jersey, at a regular meeting held Friday, September 6, 2013, that the Mayor and Municipal Clerk are hereby authorized and directed to enter into a two (2) year Shared Services Agreement with one (1) two-year option to extend with the abovementioned municipality.

RESOLUTION 13-0906.07(b)

RESOLUTION AUTHORIZING A SHARED SERVICE AGREEMENT WITH THE TOWNSHIP OF OCEAN, AND THE TOWNSHIP OF LONG BEACH ACTING AS THE LEAD AGENCY, FOR ACCESS TO THE POLICE DEPARTMENT PEARPOINT IMAGE PROCESSING SYSTEMS SERVER IN ORDER TO OBTAIN LICENSE PLATE RECOGNITION DATA

WHEREAS, the Township of Long Beach has agreed with the Township of Ocean to enter into a Shared Services Agreement for access to the Long Beach Township Police Department "P.I.P.S." Server in order to obtain License Plate Recognition information; and

WHEREAS, the said Shared Services Agreement provides that this participating member shall pay to Long Beach Township a pro-rated fee of \$208.33 per unit for August through December 2013, and a flat fee of \$500.00 per unit, per year in 2014 and 2015 for use of the "P.I.P.S." Server for License Plate Recognition data.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Long Beach, a municipal corporation of the State of New Jersey, at a regular meeting held Friday, September 6, 2013, that the Mayor and Municipal Clerk are hereby authorized and directed to enter into a two (2) year Shared Services Agreement with one (1) two-year option to extend with the abovementioned municipality.

16. Resolution 13-0906.08(a&b): Approve various Shared Service Agreements
- a. Ocean County D.W.I. Enforcement Program: to identify and remove intoxicated drivers from the roadways
 - b. Ocean County Prosecutor's Program: to assist in the investigation and prosecution of fatal accidents

RESOLUTION 13-0906.08(a)

A RESOLUTION AUTHORIZING THE RENEWAL OF A SHARED SERVICES AGREEMENT WITH OCEAN COUNTY FOR THE DRIVING WHILE INTOXICATED ENFORCEMENT PROGRAM

WHEREAS, the Shared Services Act, N.J.S.A. 40A:65-1 et seq., authorizes local units as defined in the Act to enter into joint agreements for the provision of governmental services; and

WHEREAS, the Township of Long Beach desires to continue to participate in the Ocean County Driving While Intoxicated Enforcement Program; and

WHEREAS, there is a continued need for Police Officers to be assigned to various DWI checkpoints; and

WHEREAS, funds for these services are received from the State of New Jersey and County of Ocean.

NOW, THEREFORE, BE IT RESOLVED the Board of Commissioners of the Township of Long Beach does hereby authorize the execution of the renewal of the Ocean County Driving While Intoxicated Enforcement Program Shared Services Agreement effective October 13, 2013 through September 30, 2014 with compensation to the Township set at the rate of fifty (\$55.00) per hour per officer.

BE IT FURTHER RESOLVED, that certified copies of this Resolution shall be

forwarded to the Ocean County Office of the Prosecutor and Department of Finance.

RESOLUTION 13-0906.08(b)

A RESOLUTION AUTHORIZING THE RENEWAL OF A SHARED SERVICES AGREEMENT WITH OCEAN COUNTY FOR THE PROSECUTOR'S PROGRAM

WHEREAS, the Shared Services Act, N.J.S.A. 40A:65-1 et seq., authorizes local units as defined in the Act to enter into joint agreements for the provision of governmental services; and

WHEREAS, the Township of Long Beach desires to continue to participate in the County of Ocean Police Services Prosecutor's Program formerly known as the Fatal Accident Support Team (F.A.S.T.); and

WHEREAS, there is a need for Traffic Safety Officers to attend accidents when a fatality has occurred; and

WHEREAS, the Traffic Safety Officers are available through the municipalities within the County of Ocean; and

WHEREAS, funds for the Prosecutor's Program are available in the Ocean County 2014 Budget.

NOW, THEREFORE, BE IT RESOLVED the Board of Commissioners of the Township of Long Beach does hereby authorize the execution of the renewal of the Prosecutor's Program Shared Services Agreement effective January 1, 2014 through December 31, 2014 with compensation to the Township set at the rate of sixty (\$60.00) per hour per officer.

BE IT FURTHER RESOLVED, that certified copies of this Resolution shall be forwarded to the Ocean County Office of the Prosecutor and Department of Finance.

Lynda Wells, Municipal Clerk explained these agreements were renewed annually.

17. Resolution 13-0906.09: Approve the purchase of a vibratory roller machine for the Department of Public Works, per bid: \$15,519.00

RESOLUTION 13-0906.09

RESOLUTION AUTHORIZING THE PURCHASE OF A DOUBLE DRUM VIBRATORY ROLLER MACHINE FOR THE DEPARTMENT OF PUBLIC WORKS, PER BID

WHEREAS, the Township of Long Beach has solicited bids for the purchase of one (1) Double Drum Vibratory Roller Machine for the Department of Public Works; and

WHEREAS, in response to the solicitation of bids, the following businesses responded and the following bids were received as noted:

- Harter Equipment, Inc. . \$15,519.00 09/04/13
- HA DeHart & Son \$16,895.00 09/04/13
- Central Jersey Const. Equip. \$15,890.00 09/04/13
- Jesco \$15,722.00 09/04/13

WHEREAS, Harter Equipment, Inc. provided the lowest qualified bid pursuant to the specifications.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Long Beach this 6th day of September, 2013, for the reasons aforesaid, that a purchase order be and is hereby authorized for issuance to:

Harter Equipment Inc.
615 State Route 33
Millstone Twp., NJ 08535

for the purchase of one (1) Double Drum Vibratory Roller Machine for the Department of Public Works as per bid received September 4, 2013.

Motion to approve Items 15 through 17:

Motion: Lattanzi Ayes: Lattanzi, Bayard, Mancini
Second: Bayard Nays:

FINANCIAL APPROVALS

18. Resolution 13-0906.10: Approve the 2012 Annual Audit

RESOLUTION 13-0906.10

WHEREAS, the Chief Financial Officer and various Department Heads of the Township of Long Beach have carefully examined all vouchers presented for the payment of claims; and

WHEREAS, after due consideration of the said vouchers, the Board of Commissioners of the Township of Long Beach has approved payment of same; and

WHEREAS, Payroll Department has certified and submitted a request for approval of Township payroll in the amount of \$499,455.72.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Long Beach as follows:

1. The said approved vouchers amounting to the sum of \$487,925.79 be and the same are hereby authorized to be paid on Friday, September 20, 2013.

2. The said approved payroll amounting to the sum of \$499,455.72 be and the same are hereby authorized to be paid on Friday, September 20, 2013. The Municipal Clerk be and she is hereby directed to list on the page in the Minute Book following the Minutes of this meeting all of the said vouchers hereby authorized to be paid.

Motion to approve Items 18 and 19:

Motion: Ayes:

Second: Nays:

Mayor Mancini stated the Tax Collector Reports for the months of June and July 2013 were on file in the Municipal Clerk's Office.

COMMISSIONERS' REPORTS

Commissioner Lattanzi reported that the Board of Health has relocated to their new location at the ACME parking lot, 96th Street. He also announced flu shots were available Sept. 12th, Sept. 24th, and Sept. 26th.

Commissioner Lattanzi also reported the trolley buses were a success and would be extended for the next three weekends. He stated the goal was to expand the trolley bus service island wide.

Commissioner Bayard announced the Jr. members of the Brant Beach Yacht Club presented him with a check for the Twp. from their fundraiser for Super Storm Sandy victims.

Commissioner Bayard also announced the hazardous waste disposal date was Sept. 28th from 9:00 am to 3:00 pm.

Mayor Mancini announced the next meeting of the Board of Commissioners would take place on Friday, September 20, 2013 at 4:00 p.m.

Mayor Mancini announced the next regular meeting of the Land Use Board would be held on Wednesday, September 11, 2013 at 7:00 p.m. in the Municipal Court Room.

Mayor Mancini reported the Police Department reminded the public that school was back in session and to stop for buses.

The **Mayor** also reported beach buggy access would be permitted starting September 7th, 2013. Access was restricted to Holgate (wild life refuge) with a beach buggy permit. The speed limit on the beach was 15 mph –strictly enforced by patrol.

Mayor Mancini added the front beaches would open October 1st 2013 for Long Beach Township. Long Beach Boulevard in the Brant Beach section was scheduled for resurfacing and the Police Dept. asked all to use caution due to lane closures and possible detours associated with construction.

Mayor Mancini stated the Long Beach Police encouraged people to sign up for the vacant home registry online at LBTPD.org

Mayor Mancini also stated that in addition please make sure you have signed up for the appropriate agency regarding Nixel – this could be accessed by our homepage lbtpd.org for Long Beach Township

OPEN PUBLIC SESSION

Dan Macone, Holgate Taxpayers Association presented a petition from the Holgate residents concerning lights in the parking lot.

Don O'Brien, Brant Beach complimented the Commissioners on the trolley bus program. He also thanked Don Myers and the Beach Patrol on their fast response to a last minute request for beach wheels. He also reported the Surflight Theater had a great season. He announced the 65th Anniversary of the theater was in 2014 and appealed to the public for donations to help cover costs.

Lucille Bendetti, Holgate stated the parking lot in Holgate was closed at 10:00 PM and lights would encourage skateboarders, which was bad for the new asphalt.

Robert Hofacker, Holgate requested a lifeguard at the beach near the parking lot. He also reported the Pioneers donated backpacks to the first grade students.

Nick Whitaker, Forked River, Hope and Healing announced the organization helped with emotional and physical issues as a result of Super Storm Sandy.

Bill Hutson, Holgate expressed thanks for the trolley bus service and invited the Commissioners to the taxpayers BBQ on September 7th. He also stated he would like to see one or two lights in the parking lot.

Bill Thompson, Holgate stated he would like one light and a gate at the entrance to the parking lot.

Don O'Brien, Brant Beach referred to a front page article in the NY Times about beach restoration and the list of outstanding easements on display at Anchor Produce.

Mayor Mancini stated the NJ News, public television would air a report at 6 PM that evening. He also stated the Twp. was still waiting for the ACOE analysis to announce where the projects would be done and felt the projects would begin in February, 2014.

CLOSE PUBLIC SESSION

Motion for adjournment at 4:40 PM:

Motion: Lattanzi

Ayes: Lattanzi, Bayard, Mancini

Second: Bayard

Nays:

Lynda J. Wells, RMC
Municipal Clerk

Joseph H. Mancini, Mayor

Ralph H. Bayard, Commissioner

Dr. Joseph P. Lattanzi, Commissioner