

MINUTES
REGULAR SESSION BOARD OF COMMISSIONERS DECEMBER 28, 2012
Flag Salute

Meeting came to order: 10:00 a.m.

Clerk called the roll: Mayor Joseph H. Mancini PRESENT
Commissioner Ralph H. Bayard PRESENT
Commissioner Joseph P. Lattanzi PRESENT

Also in attendance: Lynda J. Wells, Municipal Clerk
Teresa S. Sgro, Deputy Municipal Clerk

Municipal Clerk announced: Notice of the time and place of this meeting has been posted in the office of the Municipal Clerk, published by the BEACH HAVEN TIMES; the PRESS OF ATLANTIC CITY; and the ASBURY PARK PRESS on November 9th, 2011; and filed with the Municipal Clerk.

AGENDA

ADOPTIONS AND APPROVALS

1. Resolution 12-1228.01: Approve the Class III appointment of the Land Use Board: Ralph H. Bayard: 1/1/13 through 12/31/13

RESOLUTION 12-1228.01

A RESOLUTION APPOINTING A MEMBER TO THE LAND USE BOARD

BE IT RESOLVED THAT in accordance with law, the following Township Official be and is hereby appointed to serve on the Long Beach Township Land Use Board: Commissioner Ralph H. Bayard as the Class III member for a term commencing January 1, 2013 and expiring December 31, 2013.

BE IT FURTHER RESOLVED that a certified copy of this Resolution will be forwarded to the Secretary of the Long Beach Township Land Use Board.

2. Resolution 12-1228.02(a-g): Approve various appointments for 2013:
 - a. Administrator for DOT Alcohol and Drug Testing Policy: Elizabeth Jones
 - b. Insurance Fund Commissioner: Elizabeth Jones
 - c. Workers Compensation Administrator: Elizabeth Jones
 - d. Public Agency Compliance Officer: Lynda Wells
 - e. Americans with Disabilities Act Coordinator: Lynda Wells
 - f. Special Activities Committee Membership 2013
 - g. Local Emergency Planning Committee/Hazardous Mitigation Planning Committee Membership 2013

RESOLUTION 12-1228.02(a)

WHEREAS, the Board of Commissioners of the Township of Long Beach has adopted a Drug Free Workplace Policy; and

WHEREAS, it is required that an administrator of said policy be appointed.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Long Beach that Elizabeth L. Jones, Insurance Fund Commissioner, be and she hereby is appointed Administrator for 2013 to be responsible for the Township of Long Beach DOT Alcohol and Drug Testing Policy and Program as per Ordinance 00-16C; and

BE IT FURTHER RESOLVED that Lynda J. Wells, Municipal Clerk be appointed as Alternate.

RESOLUTION 12-1228.02(b)

BE IT RESOLVED by the Board of Commissioners of the Township of Long Beach that Elizabeth L. Jones be and she is hereby appointed Fund Commissioner to represent the Township of Long Beach in the Ocean County Municipal Joint Insurance Fund for the year 2013; and

BE IT FURTHER RESOLVED that Lynda J. Wells be appointed as Alternate.

RESOLUTION 12-1228.02(c)

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Long Beach that Elizabeth Jones, CFO, be and she hereby is appointed Workers Compensation Administrator for 2013; and

BE IT FURTHER RESOLVED that Lynda J. Wells be appointed as Alternate.

RESOLUTION 12-1228.02(d)

BE IT RESOLVED that the Board of Commissioners of the Township of Long Beach designate Municipal Clerk, Lynda J. Wells, as the Public Agency Compliance Officer (P.A.C.O.) for 2013 as regulated by the New Jersey Division of Contract Compliance with regard to equal employment opportunity in public contracts and as per NJAC17:27-3.5.

RESOLUTION 12-1228.02(e)

BE IT RESOLVED by the Board of Commissioners of the Township of Long Beach, County of Ocean, State of New Jersey that Lynda J. Wells is hereby appointed Americans with Disabilities Act (ADA) Coordinator for a term commencing January 1, 2013 through December 31, 2013.

12-1228.02(f)

WHEREAS, pursuant to Ordinance 08-05C, adopted February 22nd 2008, creating a new chapter of the Code of the Township of Long Beach, Chapter 28, the Board of Commissioners of the Township of Long Beach Office authorized the establishment of a Recreation and Special Activities Committee for the purpose of organizing activities to be held within Long Beach Township; and

WHEREAS, the Mayor, with the concurrence of the Commissioners, wishes to appoint the following individuals to serve as members of the Long Beach Township Recreation and Special Activities Committee:

- | | |
|-----------------|-----------------------------|
| Patricia Monaco | Loveladies |
| Pat Kaletkowski | Brant Beach |
| Lt. Paul Vereb | LBTPD |
| Lynda Wells | LBT Municipal Clerk |
| Lisa Jones | LBT Finance Officer |
| Joni Bakum | LBT employee |
| Andy Baran | LBT Asst. Director DPW |
| Don Myers | LBT Beach Patrol Supervisor |
| Kyle Ominski | Liaison Member |
| Tom Beatty | Beach Haven |

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Long Beach that the above-named individuals be and they are hereby appointed as members of the Long Beach Township Recreation and Special Activities Committee effective through December 31, 2013.

RESOLUTION 12-1228.02(g)

WHEREAS, the Township of Long Beach Office of Emergency Management is required by the State of New Jersey to appoint a Local Emergency Planning Committee (LEPC) and a Hazardous Mitigation Planning Committee (HMPC); and

WHEREAS, the following individuals have agreed to serve as members of the LEPC and the HMPC:

- | | |
|-----------------------|---|
| Joseph Mancini | Mayor |
| Joseph Lattanzi | Commissioner |
| Lynda J. Wells | Municipal Clerk |
| Chief Michael Bradley | Emergency Management Coordinator |
| James Hartmann | Deputy Emergency Management Coordinator |
| Brendan Kerlin | Deputy Emergency Management Coordinator |
| Paul Vereb, Sr. | Long Beach Twp. Police, Annex Coordinator |
| Michelle Degeso | Long Beach Twp. Police, Annex Coordinator & Chief Tele-communicator |
| Kimberly Walker | Annex Coordinator |
| Carol Cerbone | Long Beach Township OEM |
| JoAnne Tallon | Long Beach Township OEM |
| Marianne Murphy | Long Beach Township OEM |
| Christopher Connors | Long Beach Township OEM |
| James O'Brien | Long Beach Township DPW |
| Peter Maschal | Long Beach Township CERT |
| Anita Miller | Long Beach Island Board of Health |
| Robert Weidman | Beach Haven First Aid Squad |
| Matthew Lets | Chief, Beach Haven Fire Department |
| Angelo Sammartano | St. Francis Community Center |
| Jessica Hoffman | Business Owner |
| Angela Andersen | Media Representative & Township Resident |
| Maria Scandale | Media Representative |
| David Southwick | Marina Representative |

Bill Kunz
DiAnne Gove
David Yates

Taxpayer Group Representative
Assemblywoman & Township Resident
Citizen Representative

WHEREAS, public meetings shall be held concurrently on the following dates and times:

<u>Date</u>	<u>Time</u>	<u>Location</u>
March 6, 2013	4:00 p.m.	Municipal Courtroom
June 5, 2013	4:00 p.m.	Municipal Courtroom
September 4, 2013	4:00 p.m.	Municipal Courtroom

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Long Beach that the above-named individuals be and they are hereby appointed as members of the 2013 Local Emergency Planning Committee and the 2013 Hazardous Mitigation Planning Committee from January 1, 2013 through December 31, 2013.

PASSED ON: December 28, 2012

3. Resolution 12-1228.03(a&b): Approve contract extensions as follows:

a. Extend Delta Dental contract thru 12/31/13

b. Extend NVA contract thru 12/31/13

RESOLUTION 12-1228.03(a)

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Long Beach that the Commissioner of Revenue & Finance and the Municipal Clerk be and they hereby are authorized and directed to extend the current contract with Delta Dental as the Dental Benefits Administrator for the Long Beach Township employee dental plan coverage effective January 1, 2013 through December 31, 2013.

RESOLUTION 12-1228.03(b)

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Long Beach that the Commissioner of Revenue & Finance and the Municipal Clerk be and they hereby are authorized and directed to extend the current contract with National Vision Administrators as the Vision Benefits Administrator for the Long Beach Township employee vision plan coverage effective January 1, 2013 through December 31, 2013.

4. Resolution 12-1228.04: Approve personnel actions

RESOLUTION 12-1228.04

BE IT RESOLVED that the Board of Commissioners of the Township of Long Beach:

WHEREAS, there are established salary and wage ranges for the classification of certain Officers and Employees of the Township of Long Beach, pursuant to Ordinance No. 77-1 and any amendments and supplements made thereto; and

WHEREAS, Ordinance No. 77-1 provides that the amount to be paid to each Officer and Employee, within the said salary and wage ranges, shall be fixed from time to time by Resolution of the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Long Beach that the annual salaries of the following Officers and Employees of the Township of Long Beach be and hereby are determined and fixed as follows for 2013; and

ADMINISTRATION AND EXECUTIVE

MAYOR

Joseph H. Mancini, Director PA&S \$13,265.00

COMMISSIONER

Ralph H. Bayard, Director PW&P \$11,965.00

Joseph Lattanzi, Director R&F \$11,965.00

MUNICIPAL CLERK

Lynda Wells \$85,903.00

DEPUTY MUNICIPAL CLERK

Teresa Sgro \$61,691.00

CHIEF FINANCIAL OFFICER

Elizabeth Jones \$93,033.00

REGISTRAR

CLERK 1/PERSONNEL CLERK

Sharon Bongiovani \$53,793.00

PAYROLL CLERK

Marianne Murphy \$43,953.00

ASSESSMENT OF TAXES

TAX ASSESSOR

Tracy Hafner	\$81,588.00
<u>COLLECTION OF TAXES</u>	
TAX COLLECTOR	
Deborah Hample	\$71,320.00
ASSISTANT MUNICIPAL TAX COLLECTOR	
Carol A. Cerbone	\$54,252.00
<u>STATE UNIFORM CONSTRUCTION CODE</u>	
CONSTRUCTION OFFICIAL	
Jon D. Sprague	\$89,399.00
CODE ENFORCEMENT OFFICER/ZONING OFFICER	
JoAnne Tallon	\$48,361.00
TECHNICAL ASSISTANT TO THE	
CONSTRUCTION OFFICIAL	
MaryJane McGowan	\$57,102.00
<u>MUNICIPAL COURT</u>	
MUNICIPAL JUDGE	
James Liquori	\$40,562.00
MUNICIPAL COURT ADMINISTRATOR	
Helen-Jean Robinson	\$82,373.00
CLERK 1/DOCKET CLERK	
Judy Ridgway	\$45,281.00
<u>WATER/SEWER DEPARTMENT</u>	
ASSISTANT WATER SUPERINTENDENT	
Mark Shields	\$88,629.00
ASSISTANT WATER TREATMENT PLANT OPERATOR	
Michael Clark	\$44,673.00
SUPERVISOR SEWER/SUPERVISOR WATER	
Dana C. Vickers	\$84,899.00
PUBLIC WORKS REPAIRER	
Mark E. Riddell	\$72,157.00
LABORER 1/LABORER	
Stuart McGowan	\$31,524.00
Robert Pinto	\$58,355.00
Christopher Stankowski	\$38,772.00
Michael Stiles	\$49,716.00
<u>HEALTH DEPARTMENT</u>	
HEALTH OFFICER	
Timothy Hilferty	\$121,451.00
PUBLIC HEALTH NURSE SUPERVISOR	
Dana A. O'Connor	\$84,841.00
PUBLIC HEALTH NURSE	
Anita Miller	\$68,948.00
GRADUATE NURSE, PUBLIC HEALTH	
Alice Schovanec	Hourly \$33.29
Ann Pepe	Hourly \$27.05
REGISTERED ENVIRONMENTAL HEALTH SPECIALIST	
PUBLIC HEALTH	
Daniel Krupinski	\$48,053.00
<u>MISCELLANEOUS TOWNSHIP SERVICES</u>	
BEACH SUPERVISOR	
Donald Myers	\$112,264.00
SECRETARY BOARD/COMMISSION	
Leslie Krueger	\$35,990.00
PRINCIPAL ACCOUNT CLERK	
Mary Brewster	\$47,499.00
ACCOUNT CLERK	
Nancy Broker-Fritz	\$46,440.00
Christopher Connors	\$52,090.00
KEYBOARDING CLERK 1/CLERK TYPIST	
Renee Gresko	\$37,349.00
Kyle Ominski	\$47,286.00

CLERK 2/SENIOR CLERK

Kathleen Bayley	\$39,479.00
Barbara Bielawne	\$33,844.00
Mary Cleary	\$43,161.00
Joan Kearney	\$42,792.00
Kelley Sheldon	\$39,686.00
Debra Thompson	\$34,487.00

CLERK 1/CLERK

Angela Andersen	\$41,878.00
Greg Cirillo	\$66,406.00
Vera Monahan	\$37,698.00
Suzanne McKenna	\$32,640.00

LABORER 1/LABORER

Josh Bligh	\$41,954.00
Tracey Schmidt	\$44,421.00

PUBLIC WORKS, PARKS & PROPERTY**SUPERINTENDENT PUBLIC WORKS**

Andrew Baran	\$112,508.00
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ASSISTANT PUBLIC WORKS SUPERINTENDENT

James O'Brien	\$98,536.53
Robert Parker	\$87,365.15

SANITATION INSPECTOR

Preston Godschall	\$48,519.00
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EQUIPMENT OPERATOR/MAINTENANCE REPAIRER

David Bavuso	\$37,238.50
Matthew Beningaso	\$37,941.87
Robert Fleck	\$37,941.87
Timothy Kearney	\$43,144.04

EQUIPMENT OPERATOR

Brian Golla	\$43,684.04
Timothy Kelly	\$55,357.17
Dustin Martin	\$40,045.94

MECHANIC

James Bazel	\$66,374.99
Stephen Partridge	\$62,065.71

MECHANIC'S HELPER

Edward Freiberg	\$36,045.00
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LABORER 1/LABORER

Jack Bazel	\$45,788.00
Todd Hambly	\$30,850.00
Mark Heslin	\$36,045.00
Ian Holden	\$36,045.00
George Rhubart	\$39,413.02
Cody Tomczyk	\$30,850.00
Thomas Hogan	Hourly \$15.30

BUILDING MAINTENANCE WORKER

Eleanor Muhsgnug	\$39,413.02
Sherry Rahrer	\$32,945.00

POLICE DEPARTMENT**POLICE CHIEF**

Michael Bradley	\$169,320.00
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POLICE CAPTAIN

Anthony Deely	\$141,940.83
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POLICE LIEUTENANT

Paul R. Hafner	\$129,037.12
Kevin Mahon	\$126,732.89
Paul Vereb	\$129,037.12

POLICE SERGEANT

Edward Bernhard	\$105,716.78
Michael Brennan	\$113,116.96
Gary Gore	\$115,211.71
Steven Melega	\$115,211.71
George Schnell	\$115,211.71
Gerard Traynor	\$107,674.50

POLICE OFFICERS

Michael Allen	\$99,732.81
Robert Andrews	\$100,656.26
Matthew Compitello	\$39,993.69
Brian Delpriora	\$75,103.66
Jeffrey Ehlers	\$101,579.72
Angelo Fiorentino	\$75,103.66
Thomas Franks	\$101,579.72
Sean Furgeson	\$39,993.69
James Hartmann	\$99,732.81
Jason Hildebrant	\$99,732.81
Justin Hoffman	\$56,662.64
Ronald Hullings	\$99,732.81
Megan Keller	\$99,732.81
Brendan Kerlin	\$97,885.91
Kevin Lyons	\$103,426.62
Patrick Mazzella	\$96,039.00
Andrew McClellan	\$99,732.81
Anthony O'Cone	\$56,662.64
Jeffrey Olson	\$100,656.26
Philip Pollina	\$99,732.81
Neil Rojas	\$99,732.81
David Seegers	\$99,732.81
James Seidenfaden	\$96,039.00
Mark Stanish	\$99,732.81
Michael Thompson	\$99,732.81
Paul P. Vereb Jr.	\$96,039.00

CHIEF PUBLIC SAFETY TELECOMMUNICATORS

Michelle DeGeso	\$71,098.42
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SENIOR PUBLIC SAFETY TELECOMMUNICATORS

Judith Olson	\$60,274.62
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PUBLIC SAFETY TELECOMMUNICATORS

Lisa Christiansen	\$29,878.84
Christine Eberle	\$41,445.36
Erika Hershey	\$43,963.23
Mary Wickert	\$36,226.07

PUBLIC SAFETY TELECOMMUNICATOR TRAINEES

James Gesicki	\$28,623.48
Linda Laviola	\$28,028.45
Richard Reynolds	\$28,627.41

KEYBOARDING CLERK 3

Deborah Bonicky	\$61,036.43
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KEYBOARDING CLERK 2

Kimberly Walker	\$48,015.75
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ASSESSOR

Approve the carryover of 1.5 Vacation days from the year 2011 for Tracy Hafner due to extraordinary duties that prevented her from using said days before their normal expiration date.

BEACH PATROL

Approve the carryover of 10 Vacation days from the year 2011 for Don Myers due to extraordinary duties that prevented her from using said days before their normal expiration date.

Approve the carryover of 2 Vacation days from the year 2011 for Josh Bligh due to extraordinary duties that prevented her from using said days before their normal expiration date.

CLERK

Approve the carryover of 6 Vacation days from the year 2011 for Teresa Sgro due to extraordinary duties that prevented her from using said days before their normal expiration date.

Appoint the following employee as Liaison Member of the Recreation and Special Activities Committee with an annual Stipend of \$2,500.00 for 2013.

Kyle Ominski

COURT

Approve the carryover of 4.5 Vacation days from the year 2011 for Judy Ridgway due to extraordinary duties that prevented her from using said days before their normal expiration date.

FINANCE

Approve the carryover of 2 Vacation days from the year 2011 for Beth Brewster due to extraordinary duties that prevented her from using said days before their normal expiration date.

HEALTH

Approve the carryover of 4 Vacation days from the year 2011 for Anita Miller due to extraordinary duties that prevented her from using said days before their normal expiration date.

POLICE

Approve the carryover of 77.5 hours from the year 2011 for Michael Bradley due to extraordinary duties that prevented her from using said days before their normal expiration date.

Approve the carryover of 24 hours from the year 2011 for Michelle Degeso due to extraordinary duties that prevented her from using said days before their normal expiration date.

Approve the carryover of 84 hours from the year 2011 for James Hartmann due to extraordinary duties that prevented her from using said days before their normal expiration date.

Approve the carryover of 22 hours from the year 2011 for Brendan Kerlin due to extraordinary duties that prevented her from using said days before their normal expiration date.

Approve the carryover of 52 hours from the year 2011 for Dave Seegers due to workman compensation that prevented her from using said days before their normal expiration date.

Approve the carryover of 43 hours from the year 2011 for Paul H. Vereb due to extraordinary duties that prevented her from using said days before their normal expiration date.

Continue Officer Michael Allen's Military Leave with the New Jersey Air National Guard and approve full pay status for his first 90 scheduled work days in 2013.

PUBLIC WORKS

Approve the carryover of 6 Vacation days from the year 2011 for Andrew Baran due to extraordinary duties that prevented her from using said days before their normal expiration date.

Approve the carryover of 12 Vacation days from the year 2011 for Preston Godschal due to extraordinary duties that prevented her from using said days before their normal expiration date.

Approve the carryover of 5.5 Vacation days from the year 2011 for Debra Thompson due to extraordinary duties that prevented her from using said days before their normal expiration date.

TAX

Approve the carryover of 4 Vacation days from the year 2011 for Carol Cerbone due to extraordinary duties that prevented her from using said days before their normal expiration date.

WATER/SEWER

Approve the carryover of 8.5 Vacation days from the year 2011 for Mark Shields due to extraordinary duties that prevented her from using said days before their normal expiration date.

Approve the carryover of 4.5 Vacation days from the year 2011 for Michael Stiles due to extraordinary duties that prevented her from using said days before their normal expiration date.

Approve the removal of Nancy Broker-Fritz \$3,000.00 stipend for Commissioner's Secretary as she is no longer performing those duties, and increase her base salary by \$3,000 effective January 1, 2013.

Nancy Broker-Fritz

MISCELLANEOUS

Appoint Joan Kearney, Debra Thompson and Robert Pinto as Co-Safety Coordinators for the Township of Long Beach with an annual stipend of \$3,000.00 each to be paid equally from the Revenue & Finance, Public Works & Property and Public Affairs & Safety Salary & Wage effective January 1, 2013.

WHEREAS, the statute defines professional services as services rendered by a person authorized by law to practice a recognized profession, which practice is regulated by law; and

WHEREAS, the listed services are recognized professions, which professions are regulated by law; and

WHEREAS, those listed below completed and submitted Business Entity Disclosure and Political Contribution Disclosure Certifications which certify that they have not made any reportable contributions to a political or candidate committee in the Township of Long Beach in the previous one year, and that the contract will prohibit those listed from making any reportable contributions through the term of the contract; and

WHEREAS, the Board of Commissioners of Township of Long Beach has determined and certified in writing that the value of the services may meet or exceed \$17,500.00; and

WHEREAS, the Chief Financial Officer has provided certification of the availability of funds as per N.J.A.C. 5:30-5.4.

NOW, THEREFORE BE IT RESOLVED that the Board of Commissioners of the Township of Long Beach authorizes the Mayor to enter into contracts from January 1st 2013 through December 31st 2013 as per specific contract terms with the Professionals listed below as described herein; and

<u>NAME</u>	<u>DESCRIPTION OF SERVICES</u>	<u>AMOUNT</u>
Suplee, Clooney & Co.	Auditor	Hourly Max.\$115.00
Capehart & Scatchard		
Armando Riccio, Esq.	Labor & Contract Neg. Counsel	Hourly \$165.00
Citta, Holzapfel, & Zabarsky		
Steven A. Zabarsky, Esq.	General Conflict Attorney	Hourly Max.\$200.00
Steven A. Zabarsky, Esq.	Municipal Prosecutor	Annual \$22,367.60
Sean J. Spinello, Esq.	Alt. Municipal Prosecutor	
Christopher J. Grenda, Esq.		Alt. Municipal Prosecutor
Christian E. Schlegel, Esq.	Alt. Municipal Prosecutor	
Tennant D. Magee, Sr.	Assistant Municipal Solicitor	NTE \$175.00/hour
of counsel to		
Maggs & McDermott, LLC		
Parker McCay, P.A.	Bond Attorney Statement Prep (hrly)	\$95.00 to
\$265.00		
	Bond Sales	Max: \$20,000.00
Shackleton & Hazeltine	Beach Project	Hourly Max.: \$200.00
	Municipal Solicitor	Hourly Max.: \$200.00
	Other Attorneys	Hourly Max: \$200.00
	Paralegals	Hourly Max: \$125.00
Island Medical P.A.	Medical Services	per visit: \$35.00 to
\$145.00		
RPL Consulting, LLC	Construction Consultant	Annual: \$97,200.00
Winning Strategies, LLC	Lobbyist	Monthly \$5,000.00
Hall Realty Consultants	Appraisal Services	Hourly Max: \$158.00
Richard E. Hall, MAI, CRE	File Preparation	\$320.00
Integra Realty Resources	Appraisal Services	Hourly Max: \$195.00
Anthony S. Graziano, MAI, CRE, FRICS	File Preparation	\$300.00

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Political Contribution Disclosure Form as required be placed on file with the Municipal Clerk; and

BE IT FINALLY RESOLVED that the Municipal Clerk shall send a notice of the alternative method professional appointments and have same published at least once in the official newspaper of the Township of Long Beach and shall keep the resolution and contracts on file for public inspection.

RESOLUTION 12-1228.06(b)

RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR PROFESSIONAL SERVICES

WHEREAS, the Township of Long Beach has a need to acquire the professional service listed below as a non-fair and open contract pursuant to the provisions of N.J.S.A.19:44A-20.4 or 20.5; and

WHEREAS, P.L. 195, Chapter 353 of the laws of the State of New Jersey provide that certain professional services are exempt from public bidding; and

WHEREAS, the Township of Long Beach wishes to award a contract without competitive bidding for professional services pursuant to NJSA 40A:11-5(a)(a)(i). Such contract and resolution is available for public inspection at the office of the Township Clerk.

WHEREAS, the statute defines professional services as services rendered by a person authorized by law to practice a recognized profession, which practice is regulated by law; and

WHEREAS, the listed services is a recognized profession, which profession is regulated by law; and

WHEREAS, the Board of Commissioners of Township of Long Beach has determined and certified in writing that the value of the services will not meet or exceed \$17,500.00; and

WHEREAS, the CFO has provided certification of the availability of funds as per N.J.A.C. 5:30-5.4.

NOW, THEREFORE BE IT RESOLVED that the Board of Commissioners of the Township of Long Beach authorizes the Mayor to enter into a contract with the Professional listed below as described herein effective through December 31, 2013; and

<u>NAME</u>	<u>DESCRIPTION OF SERVICES</u>	<u>AMOUNT</u>
Christopher Reid, Esq.	Conflict Public Defender	\$200.00
Stuart D. Snyder, Esq.	Public Defender	Annual: \$7,140.00
Robert L. Morgan	Pediatric Services	Per session: \$500.00

BE IT FURTHER RESOLVED that the Municipal Clerk shall send a notice of the professional appointments and have same published at least once in the official newspaper of the Township of Long Beach and shall keep the resolution, contracts, and certifications on file for public inspection.

Motion to approve Item 6:

Motion: Lattanzi Ayes: Lattanzi, Bayard, Mancini

Second: Bayard Nays:

FINANCIAL APPROVALS

7. Resolution 12-1228.07(a-c): Approve various actions by the Tax Collector:

- Authorize the interest rate to be charged on delinquent accounts and to waive interest charges for a 10-day period after a due date
- Authorize the cancellation of over-payments and delinquencies of less than \$10 for taxes
- Authorize the Tax Collector to hold a tax sale in 2013 for 2012 delinquencies

RESOLUTION 12-1228.07(a)

RESOLUTION FIXING THE RATE OF INTEREST TO BE CHARGED ON DELINQUENT TAXES AND SETTING THE GRACE PERIOD FOR 2012

WHEREAS, N.J.S.A.54:4-67 governs the interest rates to be charged on delinquent taxes and allows the governing body to set a grace period not to exceed ten (10) calendar days. Payments received after the ten day grace period will have interest charged back to the due date; and

WHEREAS, interest on delinquent taxes may be fixed at a rate that shall not exceed 8% per annum on the first \$1,500.00 of delinquency, and 18% per annum on that portion in excess of \$1,500.00, to be calculated from the date the tax was payable until the date that actual payment to the tax collector is made.

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Township of Long Beach, County of Ocean, State of New Jersey, as follows:

- That the Tax Collector is instructed that no interest shall be charged if a payment of a quarterly tax installment is received by the Tax Collector within the tenth (10th) calendar day following the date upon which that tax installment became payable. Payments received after the 10 day grace period will have interest charged back to the due date.
- That the Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes becoming delinquent after the due date and 18% per annum on any amount of the delinquent taxes in excess of \$1,500.00.

RESOLUTION 12-1228.07(b)

RESOLUTION AUTHORIZING THE CANCELLATION OF

OVERPAYMENTS AND DELINQUENCIES OF LESS THAN \$10.00 FOR TAXES

WHEREAS N.J.S.A. 40A:5-17.1(b) authorizes a governing body to designate an authorized municipal employee to process, without further action on the part of the governing body, the cancellation of any property tax overpayment or delinquency of less than ten dollars (\$10.00); and

WHEREAS, it is more cost effective to cancel said overpayments and delinquent amounts.

NOW THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Township of Long Beach, County of Ocean, State of New Jersey that the Tax Collector is hereby authorized to cancel the overpayment or delinquent balances of less than \$10.00 on the tax records.

RESOLUTION 12-1228.07(c)

RESOLUTION AUTHORIZING A TAX SALE FOR 2012 CHARGES

WHEREAS, N.J.S.A. 54:5-19 provides that a municipality may, by resolution, provide for tax sale no earlier than the last month of the municipality's fiscal year when unpaid taxes or other municipal liens or charges are in arrears in the fiscal year designated in such resolution; and

WHEREAS, the governing body acknowledges that a tax sale shall be held no earlier than December 2012 and no later than December 31, 2013 for the charges in arrears for the year 2012.

WHEREAS, N.J.S.A. 54:5-26 provides that in lieu of any two of the four publications, notice to the property owner and to any person or entity entitled to notice of foreclosure as per N.J.S.A. 54:5-104.48 may be given. The costs of which shall be additional to the cost of sale provided in N.J.S.A. 54:5-38. The additional costs are not to exceed \$25.00 for each set of notices for a particular property.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Long Beach, County of Ocean and State of New Jersey as follows:

1. The Tax Collector is hereby directed and authorized to conduct a tax sale no earlier than December of 2012 and no later than December 31, 2013 for unpaid taxes or other municipal liens or charges, or parts thereof, that are in arrears for the 2012 fiscal year upon written authorization by the Board of Commissioners.
2. The Tax Collector may, in lieu of any two of the four publications, send notification of the Lien Sale and said charges are not to exceed \$25.00 for each set of notices for a particular property.
3. A certified copy of this resolution shall be forwarded to the Tax Collector and Resolution 12-1228.08: Approve the 2013 Municipal Temporary Budget

RESOLUTION 12-1228.08

WHEREAS, the statutes provide for the making of temporary appropriations for the period of January 1st to the date of adoption of the Local Municipal Budget; and

WHEREAS, the Governing Body of the Township of Long Beach, County of Ocean, desires to provide for an orderly method to meet claims during the foresaid period, prior to the adoption of the Local Municipal Budget.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Long Beach that the following appropriations, attached as Schedule A – Temporary Current Fund, Schedule B – Temporary Water/Sewer Budget, are hereby adopted as the 2013 Temporary Budget.

- | | | |
|---------------------------|---------------------------|------------|
| 8. Resolution 12-1228.09: | Approve Bills & Payroll | |
| | Bills in the amount of: | \$8,538.46 |
| | Payroll in the amount of: | \$405.76 |

RESOLUTION 12-1228.09

RESOLUTION OF THE TOWNSHIP OF LONG BEACH, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE PAYMENT OF TOWNSHIP BILLS

WHEREAS, the Chief Financial Officer and various Department Heads of the Township of Long Beach have carefully examined all vouchers presented for the payment of claims; and

WHEREAS, after due consideration of the said vouchers, the Board of Commissioners of the Township of Long Beach has approved payment of same; and

WHEREAS, Payroll Department has certified and submitted a request for approval of Township payroll in the amount of \$405.76.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Long Beach as follows:

1. The said approved vouchers amounting to the sum of \$8,538.46 be and the same are hereby authorized to be paid on December 28, 2012.

2. The said approved payroll amounting to the sum of \$405.76 be and the same are hereby authorized to be paid on December 28, 2012.

The Municipal Clerk be and she is hereby directed to list on the page in the Minute Book following the Minutes of this meeting all of the said vouchers hereby authorized to be paid.

Motion to approve Items 7 thru 9:

Motion: Lattanzi Ayes: Lattanzi, Bayard, Mancini

Second: Bayard Nays:

COMMISSIONERS' REPORTS

Commissioner Lattanzi had no comments.

Commissioner Bayard had no comments.

Mayor Mancini announced the next meeting of the Board of Commissioners would take place on Friday, January 4, 2013 at 4:00 p.m.

Mayor Mancini also announced the next regular meeting of the Land Use Board would be held on Wednesday, January 9, 2012 at 7:00 p.m. in the Municipal Court Room.

OPEN PUBLIC SESSION

Montgomery Teague, 1092C, North Beach recalled a problem with the storm drain on his property and asked if it would be covered by the Township under the nuisance ordinance, or if the Army Corps would be required to maintain it.

Mayor Mancini responded that a professional should review the problem and make a recommendation.

Dan Lacone, Holgate asked for the names of the holdouts in Holgate that have not signed their easements.

Mayor Mancini stated he can see Teri Sgro after the meeting for the names.

CLOSE PUBLIC SESSION

Motion for adjournment at 10:11 a.m.

Motion: Lattanzi Ayes: Lattanzi, Bayard, Mancini

Second: Bayard Nays:

Lynda J. Wells, RMC
Municipal Clerk

Joseph H. Mancini, Mayor

Ralph H. Bayard, Commissioner

Joseph P. Lattanzi, Commissioner