

MINUTES
REGULAR SESSION BOARD OF COMMISSIONERS DECEMBER 30, 2009
Flag Salute

Meeting came to order: 10:05 a.m.

Clerk called the roll: Mayor Joseph H. Mancini PRESENT
 Commissioner Ralph H. Bayard PRESENT
 Commissioner William P. Knarre PRESENT

Also in attendance: Bonnie M. Leonetti, Municipal Clerk, Administrator
 Lynda J. Wells, Deputy Municipal Clerk
 Richard J. Shackleton, Esq.

Municipal Clerk announced: Notice of the time and place of this meeting has been posted in the office of the Municipal Clerk, published by the BEACH HAVEN TIMES on January 7th 2009; the PRESS OF ATLANTIC CITY on January 3rd 2009; and the ASBURY PARK PRESS on December 23rd 2008; and filed with the Municipal Clerk.

Motion: To dispense with the reading of the minutes of the previous meeting and to approve the same as recorded in the minute book:

Motion: Knarre Ayes: Knarre, Bayard, Mancini
Second: Bayard Nays:

AGENDA

DECLARATION:

Re-Appointments to LBT Land Use Board

The following shall be re-appointed to the following terms as per N.J.S.A. 55D to the LBT Land Use Board as of January 2010:

Vilma Applegate, Class IV Member: 4 year term
Patrick M. Moran, Alternate #1, Class IV Member: 2 year term
Richard L. Jones, Alternate #4, Class IV Member: 2 year term
Mary P. Cleary, Class II Member: 1 year term

Bonnie M. Leonetti, Municipal Clerk, Administrator announced the re-appointments.

ORDINANCES AND PUBLIC HEARINGS

1. First Reading Ordinance 09-36: **AN ORDINANCE AMENDING AN ORDINANCE ENTITLED: "AN ORDINANCE FIXING AND DETERMINING THE ANNUAL SALARIES, DESIGNATING HOLIDAYS AND PROVIDING FOR OVERTIME COMPENSATION OF CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF LONG BEACH, COUNTY OF OCEAN, NEW JERSEY".**

Bonnie M. Leonetti, Municipal Clerk, Administrator stated this ordinance set the annual salary ranges for municipal positions.

Motion to approve Ordinance 09-36 on First Reading:

Motion: Knarre Ayes: Knarre, Bayard, Mancini
Second: Bayard Nays:

ADOPTIONS AND APPROVALS

2. Resolution 09-1230.01: Approve appointment of the Land Use Board Class III Member:
 Commissioner Ralph Bayard: January 1st through December 31st 2010.

RESOLUTION 09-1230.01

A RESOLUTION APPOINTING A MEMBER TO THE LAND USE BOARD

BE IT RESOLVED THAT in accordance with law, the following Township Official be and is hereby appointed to serve on the Long Beach Township Land Use Board:

Commissioner Ralph H. Bayard as the Class III member for a term commencing January 1, 2010 and expiring December 31, 2010.

BE IT FURTHER RESOLVED that a certified copy of this Resolution will be forwarded to the Secretary of the Long Beach Township Land Use Board.

3. Resolution 09-1230.02(a-h): Approve various appointments
 - a. Lynda Wells: Deputy Municipal Clerk
 - b. Lynda Wells: Long Beach DOT Alcohol and Drug Testing Policy and Program Administrator
 - c. Elizabeth Jones: Insurance Fund Commissioner
 - d. Elizabeth Jones: Chief Financial Officer
 - e. Bonnie Leonetti: Public Agency Compliance Officer
 - f. James A. Liguori, Esq: Municipal Court Judge (3-year term)
 - g. Recreation & Special Activities Committee members
 - h. Senior Citizens' Advisory Board members

RESOLUTION 09-1230.02(a)

BE IT RESOLVED that the Board of Commissioners of the Township of Long Beach does hereby appoint Lynda J. Wells as Deputy Municipal Clerk for the year 2010 in accordance with NJSA 40:9-135 and Township Ordinance 95-1C to perform, during the absence or disability of the Municipal Clerk, the functions and duties of the Municipal Clerk including without limitation the execution of official documents which shall be in the name of the Deputy Municipal Clerk and shall have all the force and effect of execution by the Municipal Clerk.

RESOLUTION 09-1230.02(b)

WHEREAS, the Board of Commissioners of the Township of Long Beach has adopted a Drug Free Workplace Policy; and

WHEREAS, it is required that an administrator of said policy be appointed.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Long Beach that Lynda Wells, Deputy Municipal Clerk, be and she hereby is appointed Administrator for 2010 to be responsible for the Township of Long Beach DOT Alcohol and Drug Testing Policy and Program as per Ordinance 00-16C; and

BE IT FURTHER RESOLVED that Bonnie Leonetti be appointed as Alternate.

RESOLUTION 09.1230.02(c)

BE IT RESOLVED by the Board of Commissioners of the Township of Long Beach that Elizabeth L. Jones be and she is hereby appointed Fund Commissioner to represent the Township of Long Beach in the Ocean County Municipal Joint Insurance Fund for the year 2010; and

BE IT FURTHER RESOLVED that Bonnie M. Leonetti be appointed as Alternate.

RESOLUTION 09-1230.02(d)

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners of the Township of Long Beach does hereby reappoint Elizabeth L. Jones as Chief Financial Officer of the Township as per N.J.S.A. 40A:9-140.10 effective January 1, 2010 through December 31, 2013.

RESOLUTION 09-1230.02(e)

BE IT RESOLVED that the Board of Commissioners of the Township of Long Beach designate Municipal Clerk / Administrator, Bonnie M. Leonetti as the Public Agency Compliance Officer (P.A.C.O.) for 2010 as regulated and by the New Jersey Division of Contract Compliance with regard to equal employment opportunity in public contracts and as per NJAC17:27-3.5.

RESOLUTION 09-1230.02(f)

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Long Beach, County of Ocean, State of New Jersey that James A. Liguori Esq., a New Jersey Attorney at Law, be and he hereby is appointed as Judge of the Municipal Court of the Township of Long Beach, Pursuant to the Provisions of N.J.S.A. 2B:12-4 for a term of three years effective January 1, 2010, to expire December 31, 2012 with compensation, pursuant to N.J.S.A. 2B:12-7(b), of \$35,742.00 for the year 2010 and subject to the appropriate annual increases for the balance of his term.

RESOLUTION 09-1230.02(g)

WHEREAS, pursuant to Ordinance 08-05C, adopted February 22nd 2008, creating a new chapter of the Code of the Township of Long Beach, Chapter 28, the Board of Commissioners of the Township of Long Beach Office authorized the establishment of a Recreation and Special Activities Committee for the purpose of organizing activities to be held within Long Beach Township; and

WHEREAS, the Mayor, with the concurrence of the Commissioners, wishes to appoint the following individuals to serve as members of the Long Beach Township Recreation and Special Activities Committee:

Mary Tantillo	North Beach
Pat Kaletkowski	Brant Beach
William Hutson	Holgate
Carol Townsley	Beach Haven Park
Beverly Welling	Haven Beach
William Knarre	Brant Beach
Robert or Patricia Monaco	Loveladies
Dick Jeffries	Beach Haven Terrace
Doris Beriont	Peahala Park
DiAnne Gove	Brant Beach
Debra Thompson	Municipal Coordinator

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Long Beach that the above-named individuals be and they are hereby appointed as members of the Long Beach Township Recreation and Special Activities Committee effective through December 31, 2010.

RESOLUTION 09-1230.02(h)

WHEREAS, pursuant to Ordinance 06-39C, adopted December 15th 2006, creating a new chapter of the Code of the Township of Long Beach, Chapter 29, the Board of Commissioners of the Township of Long Beach Office authorized the establishment of a Senior Citizens Advisory Board for the purpose of advising the Board of Commissioners on matters impacting senior citizens; and

WHEREAS, the Mayor, with the concurrence of the Commissioners, wishes to appoint the following individuals to serve as members of the Long Beach Township Senior Citizens Advisory Board:

Term: January 1, 2007 through December 31, 2010

John Hall
Phyllis Romano
Gene Patten

Term: January 1, 2008 through December 31, 2011

Anita Miller
Kathy Shackleton

Term: January 1, 2009 through December 31, 2012

Jim Hughes
Vilma Applegate

Municipal Liason:

Joseph Mancini

Ex-officio Members (One (1) year terms):

AARP – LBI: Virginia Josephson
St. Francis Community Center: Linda Falb

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Long Beach that the above-named individuals be and they are hereby appointed as members of the Long Beach Township Senior Citizens Advisory Board as per the above-described terms.

4. Resolution 09-1230.03: Appoint agents for appeals to the Long Beach Township Taxing District:
Tracy Hafner and / or the firm of Shackleton & Hazeltine

RESOLUTION 09-1230.03

WHEREAS, from time to time the Tax Assessor discovers an error in calculation, transposing, measurement, or typographical errors, in the tax assessments on the tax list after the time the County Board of Taxation has certified the tax rates for the tax year or a property becomes subject to a roll-back assessment; and

WHEREAS, the governing body of the Taxing District of the Township of Long Beach is desirous that every taxpayer pays his fair share of taxes; and

WHEREAS, if the above discovered errors are not corrected or a roll-back assessment not applied, the taxpayers affected would not be paying their fair share of taxes; and

WHEREAS, the method for correcting such errors is to file a Petition of Appeal or Complaint with the Ocean County Board of Taxation.

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Taxing District of the Township of Long Beach that Tracy A. Hafner, Tax Assessor, and / or the firm of Shackleton & Hazeltine is hereby authorized to act as the agents for the Taxing District during the Year of 2010 and file a Petition of Appeal or Complaint with the Ocean County Board of Taxation to correct such assessments to the proper value and that a copy of any Petition of Appeal or Complaint filed with the Ocean County Board of Taxation under this Resolution be filed with the Municipal Clerk.

BE IT FURTHER RESOLVED that the Tax Assessor or the firm of Shackleton & Hazeltine is hereby authorized to execute stipulations of settlement on any tax appeal or complaint filed by the taxing district or by a taxpayer in the tax year 2010; and

That a certified copy of this Resolution be forwarded to the Ocean County Board of Taxation with any such Petition of Appeal.

5. Resolution 09-1230.04(a&b): Approve personnel actions
 a. Approve the initiation of a Health Care Contribution Plan (.5%)
 b. Set 2010 base salaries

RESOLUTION 09-1230.04(a)

**RESOLUTION INITIATING A HEALTH CARE CONTRIBUTION PLAN FOR
LONG BEACH TOWNSHIP EMPLOYEES**

WHEREAS, in view of the nation and State of New Jersey's difficult economic conditions and the surging cost of health insurance, Long Beach Township wishes to be pro-active in addressing these sensitive and serious issues; and

WHEREAS, the healthcare provided to its employees has long been a benefit at the town's expense which must now be looked at from a different perspective in an attempt by Long Beach Township to hold its expenses steady effort to keep property taxes affordable for its residents; and

WHEREAS, after serious consideration, the Board of Commissioners has decided that it is time for employees to share in the cost of their health insurance; and

WHEREAS, the Board of Commissioners of the Township of Long Beach has determined that any non-contractual employee receiving healthcare benefits from the Township for the calendar year 2010 shall contribute ½% of their annual base salary to their health insurance.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Township of Long Beach at a regular meeting held Wednesday, December 30, 2009 that non-contractual employees shall contribute ½% of their 2010 base salary to defray the cost for healthcare coverage.

RESOLUTION 09-1230.04(b)

WHEREAS, there are established salary and wage ranges for the classification of certain Officers and Employees of the Township of Long Beach, pursuant to Ordinance No. 77-1 and any amendments and supplements made thereto; and

WHEREAS, Ordinance No. 77-1 provides that the amount to be paid to each Officer and Employee, within the said salary and wage ranges, shall be fixed from time to time by Resolution of the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Long Beach that the annual salaries of the following Officers and Employees of the Township of Long Beach be and hereby are determined and fixed as follows for 2010; and

BE IT FURTHER RESOLVED that while the following individually listed salaries represent a 3% annual increase, pursuant to Resolution 09-1230.04(a) each non-contractual employee receiving health care insurance from Long Beach Township shall contribute ½% of their 2010 base salary to the Township to defray the costs of that insurance.

ADMINISTRATION AND EXECUTIVE

MAYOR

Joseph H. Mancini, Director PA&S \$12,750.00

COMMISSIONER

Ralph H. Bayard, Director PW&P 11,500.00

William Knarre, Director R&F 11,500.00

MUNICIPAL CLERK

Bonnie M. Leonetti 114,434.00

MUNICIPAL BUSINESS ADMINISTRATOR

Bonnie M. Leonetti 14,931.00

DEPUTY MUNICIPAL CLERK

Lynda Wells 49,710.00

ASSISTANT MUNICIPAL CLERK

Teresa Sgro 49,360.00

CHIEF FINANCIAL OFFICER

Elizabeth Jones 41,762.00

MUNICIPAL TREASURER	
Elizabeth Jones	41,762.00
PERSONNEL CLERK/DEPUTY REGISTRAR	
Sharon Bongiovani	46,538.00
PAYROLL CLERK	
Marianne Murphy	38,092.00
<u>ASSESSMENT OF TAXES</u>	
TAX ASSESSOR	
Tracy Hafner	71,892.00
ASSISTANT ASSESSOR	
Andrew Lacey	40,392.00
ASSESSING CLERK	
Mary Cleary	35,032.00
<u>COLLECTION OF TAXES</u>	
TAX COLLECTOR	
Deborah Hample	64,030.00
<u>ASSISTANT MUNICIPAL TAX COLLECTOR</u>	
Carol A. Cerbone	43,965.00
<u>STATE UNIFORM CONSTRUCTION CODE</u>	
CONSTRUCTION OFFICIAL	
Jon D. Sprague	79,511.00
CODE ENFORCEMENT OFFICER/ZONING OFFICER	
JoAnne Tallon	42,223.00
BUILDING INSPECTOR	
Gregory Cirillo	60,765.00
TECHNICAL ASSISTANT TO THE	
CONSTRUCTION OFFICIAL	
MaryJane McGowan	49,401.00
<u>MUNICIPAL COURT</u>	
MUNICIPAL COURT ADMINISTRATOR	
Helen-Jean Robinson	66,362.00
VIOLATIONS CLERK	
Gisela Olex	35,463.00
DOCKET CLERK	
Judy Ridgway	34,272.00
<u>WATER/SEWER DEPARTMENT</u>	
WATER TREATMENT PLANT OPERATOR	
Mark Shields	69,705.00
PLUMBER	
Dana C. Vickers	66,772.00
PUBLIC WORKS REPAIRER	
Mark E. Riddell	62,426.00
LABORER	
Michael Clark	36,808.00
James Heatley	52,481.00
Michael Ott	54,196.00
Robert Pinto	51,420.00
Christopher Stankowski	35,478.00
Michael Stiles	44,217.00
SENIOR CASHIER	
Linda S. Appell	55,871.00
<u>HEALTH DEPARTMENT</u>	
HEALTH OFFICER	
Timothy Hilferty	105,072.00
PUBLIC HEALTH NURSE SUPERVISOR	
Dana A. O'Connor	73,399.00
PUBLIC HEALTH NURSE	
Anita Miller	62,490.00
GRADUATE NURSE, PUBLIC HEALTH	
Alice Schovanec	Hourly 32.00
Ann Pepe	Hourly 26.00
SENIOR SANITARY INSPECTOR	
Daniel Krupinski	42,738.00
MISCELLANEOUS TOWNSHIP SERVICES	
BEACH SUPERVISOR	
Donald Myers	97,124.00
SECRETARY BOARD/COMMISSION	
Leslie Krueger	31,422.00
PRINCIPAL ACCOUNT CLERK	
Mary Brewster	40,470.00
Nancy Rawles	45,883.00
CLERK TYPIST	
Renee Gresko	33,851.00

SENIOR CLERK

Carol Beideman	35,361.00
Patricia Grant	26,393.00
Joan Kearney	34,707.00

CLERK

Kathleen Bayley	31,390.00
Barbara Bielawne	30,969.00
Christopher Connors	45,900.00
Nancy Broker-Fritz	32,391.00
Rosemary Hirsekorn	40,162.00
Vera Monahan	33,218.00
Kelley Sheldon	30,969.00
Debra Thompson	28,757.00

LABORER

Josh Bligh	36,968.00
Tracey Schmidt	40,260.00

PUBLIC WORKS, PARKS & PROPERTY

DEPUTY MUNICIPAL DEPARTMENT HEAD

Andrew Baran	101,970.00
Preston Godschall	42,753.00

Union employees shall continue to be paid at the following rates plus stipends implemented prior to contract expiration until further notice:

PBA rank & file contract members:	2008 base salary
PBA superior contract members:	2008 base salary
ASFCME members:	2009 base salary
TEAMSTERS rank & file members:	2008 base salary
TEAMSTERS superior members:	2008 base salary

BE IT RESOLVED that the above salaries shall take effect January 1, 2010; and

BE IT FURTHER RESOLVED that the following actions shall be approved by the Board of Commissioners of the Township of Long Beach:

Reappoint as Commissioners' Secretaries with an annual stipend of \$3,000 for 2010 the following:

- Carol Cerbone-Public Safety & Affairs
- Kelley Sheldon-Public Works, Parks & Property
- Nancy Broker Fritz, Revenue & Finance

Appoint Joan Kearney, Robert Davis and Robert Pinto as Co-Safety Coordinators for the Township of Long Beach with an annual stipend of \$3,000.00 each to be paid equally from the Revenue & Finance, Public Works & Property and Public Affairs & Safety Salary & Wage effective January 1, 2010.

Approve the distribution of the following 2010 annual Emergency Management stipends:

Leslie Houston – Coordinator	\$5250
Steven Melega – Deputy Coordinator	\$2600
Paul Vereb (Sr) – Annex Coordinator	\$1050
JoAnne Tallon - Annex Coordinator	\$1050
Carol Cerbone – Annex Coordinator	\$1050
Lynda Wells – Annex Coordinator	\$1050
Michelle DeGeso – Annex Coordinator	\$1050

Approve an annual stipend of \$1,000.00 for the year of 2010 for the following non-contractual employees for holding a Commercial Drivers License as per Board of Commissioner's decision that it is considered job related.

Andrew Baran Tracey Schmidt Dana Vickers

Approve an intermittent paid Family Leave of Absence (FLA) for EJ effective December 30, 2009 pending certification paperwork acceptable to the Township.

Approve a paid Medical Leave of Absence (FMLA) for RH effective retro-active to December 23, 2009 pending certification paperwork acceptable to the Township.

CLERK

Approve the carryover of 3 Vacation days from the year 2008 for Teresa Sgro due to extraordinary duties that prevented her from using said days before their normal expiration date.

COURT

Approve the 2010 annual salary of \$35,742.00 for Municipal Judge James Liguori.

FINANCE

Approve the carryover of 3 Vacation days from the year 2008 for Elizabeth Jones due to extraordinary duties that prevented her from using said days before their normal expiration date.

POLICE

Approve the carryover of 24 vacation days and 36 hours personal time from the year 2008 for Paul Vereb due to a Worker's Comp injury that prevented him from using said days before their normal expiration date.

Approve the carryover of 4 vacation days from the year 2008 for James Devaney due to ongoing informational technology projects in Police Department that prevented him from using said days before their normal expiration date.

Approve an annual stipend of \$1,070.00 for the year of 2010 for the following for EMT Certification in accordance with the holdover PBA contract.

Leslie Houston	Kevin Mahon	Andrew McClellan	
Jeffrey Olson	Kevin Lyons	Philip Pollina	
David Seegers	James Seidenfaden	R. Scott Snyder	Gerard Traynor

PUBLIC WORKS

Approve an annual stipend of \$1,000.00 for the year of 2010 for the following for holding a Commercial Drivers License in accordance with the holdover Teamsters Contract.

David Bavuso	James Bazel	Matthew Beningaso
Brian Golla	Timothy Kearney	Timothy Kelly
Dustin Martin	Stephen Partridge	James O'Brien
Robert Parker	Daniel Thurston	Anthony Toth

WATER/SEWER

Approve the carryover of four (4) personal days and five (5) vacation days from the year 2008 for James Heatley due to a Worker's Comp injury that prevented him from using said days before their normal expiration date.

Approve the carryover of 10 vacation days from the year 2008 for Mark Shields due to extraordinary duties that prevented him from using said days before their normal expiration date.

6. Resolution 09-1230.05: Approve cut-off date for application for the 2010 Healthcare Waiver Incentive

Bonnie M. Leonetti, Municipal Clerk, Administrator noted an employee was permitted to be reimbursed 50% of the cost of their health care benefits should they opt-out of coverage by the Township.

RESOLUTION 09-1230.05

RESOLUTION REGARDING HEALTH CARE AND FINANCIAL INCENTIVE TO LONG BEACH TOWNSHIP EMPLOYEES

WHEREAS, Resolution 08-0208.16, amending Resolution 08-0222.03, and Resolution 08-0919.01, passed by the Board of Commissioners of the Township of Long Beach on February 8th, 22nd, and September 19th 2008 respectively, provided Township employees a healthcare incentive program; and

WHEREAS, the healthcare incentive program permitted any employee who accepts the incentive and secures healthcare through sources other than Long Beach Township, to be eligible to receive compensation in the amount of 40% of the annual cost for the healthcare coverage for such employee to be paid with the employee's last salary period check in December of each year; and

WHEREAS, after considerations and discussions on this issue, the Board of Commissioners has decided to increase the incentive from 40% to 50%; and

WHEREAS, the Board of Commissioners of the Township of Long Beach has determined that any employee desiring to accept the healthcare incentive for calendar year 2010 must notify the Clerk / Administrator no later than 4:00 p.m., Friday, January 29, 2010 of their decision.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Township of Long Beach at a regular meeting held Wednesday, December 30, 2009 that eligible employees shall notify the Clerk / Administrator no later than 4:00 p.m., Friday, January 29, 2010 in order to receive compensation in the amount of 50% of their 2010 annual cost for healthcare coverage.

Motion to approve Items 2 - 6:

Motion: Knarre Ayes: Knarre, Bayard, Mancini

Second: Bayard Nays:

CONTRACTS AND AWARDS

7. Resolution 09-1230.06: Appoint by professional service contract the Municipal Engineer: Frank Little, Jr., P.E., P.P., C.M.E.

Bonnie M. Leonetti, Municipal Clerk, Administrator advised this was a statutory 3-year appointment.

RESOLUTION 09-1230.06

RESOLUTION APPOINTING THE MUNICIPAL ENGINEER BY PROFESSIONAL SERVICE CONTRACT

WHEREAS, the Township of Long Beach has a need for the services of a Municipal Engineer and N.J.S.A. 40A: 9-140 allows for such an appointment for a term of three (3) years; and

WHEREAS, the Township of Long Beach has a need to acquire an alternative method contract for any professional service pursuant to the provisions of N.J.S.A.19:44A-20.4 or 20.5; and

WHEREAS, P.L. 195, Chapter 353 of the laws of the State of New Jersey provide that certain professional services are exempt from public bidding; and

WHEREAS, the statute defines professional services as services rendered by a person authorized by law to practice a recognized profession, which practice is regulated by law; and

WHEREAS, Municipal Engineer is a recognized profession, which profession is regulated by N.J.S.A. 40A: 9-140; and

WHEREAS, the Township of Long Beach wishes to award a contract without competitive bidding for Municipal Engineer pursuant to N.J.S.A. 40A: 9-140 and N.J.S.A.40A:11-5(a)(a)(i) to Frank J. Little, Jr., P.E., P.P., C.M.E. with rates in accordance with the 2010 fee schedule dated November 30, 2009; minimum hourly rate of \$40.00 with a maximum rate not to exceed \$180.00 per hour; minimum personal hourly rate of \$200.00 for meetings only; effective January 1, 2010 through December 31, 2012; and

WHEREAS, Frank J. Little, Jr., P.E., P.P., C.M.E. completed and submitted a Business Entity Disclosure Certification and a Political Contribution Disclosure Form, which certifies no reportable contributions have been made to a political candidate in the Township of Long Beach in the previous year, and that the contract will prohibit those listed from making any reportable contributions through the term of the contract; and

WHEREAS, the Board of Commissioners of Township of Long Beach has determined that the value of the services will likely exceed \$17,500.00 per year.

NOW, THEREFORE BE IT RESOLVED that the Board of Commissioners of the Township of Long Beach authorizes the Mayor to enter into an alternative method professional service contract with Frank Little, Jr., P.E., P.P., C.M.E., 443 Atlantic City Boulevard, Beachwood, NJ 08722 for Municipal Engineer; and

BE IT FINALLY RESOLVED that the Municipal Clerk shall send a notice of this professional appointment and have same published at least once in the official newspaper of the Township of Long Beach and shall keep the resolution and contract on file for public inspection.

8. Resolution 09-1230.07: Award contracts for annual Professional Services

Bonnie M. Leonetti, Municipal Clerk, Administrator stated the full resolution would be printed in the Beach Haven Times issue of January 6th 2010.

RESOLUTION 09-1230.07

RESOLUTION AUTHORIZING AWARD OF CONTRACTS FOR PROFESSIONAL SERVICES

WHEREAS, the Township of Long Beach has a need to acquire various professional services as listed below as an alternative method contract pursuant to the provisions of N.J.S.A.19:44A-20.4 or 20.5; and

WHEREAS, P.L. 195, Chapter 353 of the laws of the State of New Jersey provide that certain professional services are exempt from public bidding; and

WHEREAS, the Township of Long Beach wishes to award contracts without competitive bidding for various professional services pursuant to NJSA 40A:11-5(a)(a)(i). Such contracts and resolutions are available for public inspection at the office of the Township Clerk; and

WHEREAS, the statute defines professional services as services rendered by a person authorized by law to practice a recognized profession, which practice is regulated by law; and

WHEREAS, the listed services are recognized professions, which professions are regulated by law; and

WHEREAS, those listed below completed and submitted Business Entity Disclosure Certifications which certify that they have not made any reportable contributions to a political or candidate committee in the Township of Long Beach in the previous one year, and that the contract will prohibit those listed from making any reportable contributions through the term of the contract; and

WHEREAS, the Board of Commissioners of Township of Long Beach has determined and certified in writing that the value of the services may exceed \$17,500.00; and

WHEREAS, the Chief Financial Officer has provided certification of the availability of funds as per N.J.A.C. 5:30-5.4.

NOW, THEREFORE BE IT RESOLVED that the Board of Commissioners of the Township of Long Beach authorizes the Mayor to enter into contracts from January 1st 2010 through December 31st 2010 as per specific contract terms with the Professionals listed below as described herein; and

<u>NAME</u>	<u>DESCRIPTION OF SERVICES</u>	<u>AMOUNT</u>
William E. Antonides & Co.	Auditor	Hourly Max. \$110.00
Capehart & Scatchard		
Armando Riccio, Esq.	Labor & Contract Neg. Counsel	Hourly \$155.00
Citta, Holzapfel, & Zabarsky		
Steven A. Zabarsky, Esq.	General Conflict Attorney	Hourly Max. \$200.00
Steven A. Zabarsky, Esq.	Municipal Prosecutor	Annual \$22,367.60
Colleen M. Dolcy, Esq.	Alt. Municipal Prosecutor	
John P. Reilly, Esq.	Alt. Municipal Prosecutor	
Paul Granick, Esq.	Alt. Municipal Prosecutor	
Richard E. Hall, MAI, CRE	Appraisal Services	Hourly Max. \$150.00
Island Medical P.A.	Medical Services	per visit: \$55.00 to 130.00
Robert L. Morgan, MD	Pediatric Services	per session: \$500.00
Parker McCay, P.A.	Bond Attorney Statement Prep(hrly)	\$95.00 to \$250.00
	Bond Sales	Max \$20,000.00
Christopher Reid, Esq.	Conflict Public Defender	Per case \$200.00

<u>NAME</u>	<u>DESCRIPTION OF SERVICES</u>	<u>AMOUNT</u>
RPL Consulting, LLC	Construction Consultant	Max. \$95,478.75
Shackleton, Hazeltine	Beach Project	Hourly Max.: \$200.00
	Municipal Solicitor	Hourly Max.: \$200.00
	Other Attorneys	Hourly Max: \$175.00
	Paralegals	Hourly Max: \$100.00
Stuart D. Snyder, Esq.	Public Defender	Annual: \$7,000.00
Winning Strategies, LLC	Lobbyist	Monthly \$5,000.00

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Political Contribution Disclosure Form as required be placed on file with the Municipal Clerk; and

BE IT FINALLY RESOLVED that the Municipal Clerk shall send a notice of the alternative method professional appointments and have same published at least once in the official newspaper of the Township of Long Beach and shall keep the resolution and contracts on file for public

9. Resolution 09-1230.08: Award a contract for Employee Drug & Alcohol Testing Services, per the Ocean County Cooperative Purchasing Program: Dynamic Testing Service

Bonnie M. Leonetti, Municipal Clerk, Administrator noted this would be a new service provider for the Township.

RESOLUTION 09-1230.08

RESOLUTION AUTHORIZING A CONTRACT FOR DRUG AND ALCOHOL COLLECTION AND TESTING BASED ON THE BID PROCURED BY THE OCEAN COUNTY COOPERATIVE PURCHASING SYSTEM

WHEREAS, Long Beach Township is a participating entity of the Ocean County Cooperative Purchasing System; and

WHEREAS, the Township wishes to utilize contract CP2009-183 procured by the Ocean County Cooperative Purchasing System to contract for Drug & Alcohol Collection and Testing awarded to Dynamic Testing Service, 230 Main Street, Suite C, Toms River, NJ 08753 on December 16, 2009; and

WHEREAS, the governing body deems this contract to be necessary for Township use, and is in the best interest of the Township; and

WHEREAS, the Board of Commissioners of the Township of Long Beach wishes to award a two-year contract with an option for extension for an additional two-years for this service.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Long, County of Ocean, State of New Jersey, at a regular meeting held this 30th day of December 2009 that the Mayor and the Municipal Clerk are hereby authorized to execute a contract with Dynamic Testing Service, 230 Main Street, Suite C, Toms River, NJ 08753 in an amount not to exceed Forty One Dollars (\$41.00) per drug test, Twenty Five Dollars (\$25.00) for breathalyzer test, Two Hundred Dollars (\$200.00) per Call-out, and a one-time Set-up Fee of Two Hundred Dollars (\$200.00).

Motion to approve Items 7 - 9:

Motion: Knarre Ayes: Knarre, Bayard, Mancini

Second: Bayard Nays:

FINANCIAL APPROVALS

10. Resolution 09-1230.09: Approve the year 2010 Municipal Temporary Budget

RESOLUTION 09-1230.09

WHEREAS, the statutes provide for the making of temporary appropriations for the period of January 1st to the date of adoption of the Local Municipal Budget; and

WHEREAS, the Governing Body of the Township of Long Beach, County of Ocean, desires to provide for an orderly method to meet claims during the foresaid period, prior to the adoption of the Local Municipal Budget.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Long Beach that the following appropriations, attached as Schedule A – Temporary Current Fund, Schedule B – Temporary Water/Sewer Budget are hereby adopted as the 2010 Temporary Budget.

11. Resolution 09-1230.10: Authorize the interest rate to be charged on delinquent accounts and to waive interest charges for a 10-day period after a due date

RESOLUTION 09-1230.10

RESOLUTION FIXING THE RATE OF INTEREST TO BE CHARGED ON DELINQUENT TAXES AND SETTING THE GRACE PERIOD

WHEREAS, N.J.S.A.54:4-67 governs the interest rates to be charged on delinquent taxes and allows the governing body to set a grace period not to exceed ten (10) calendar days. Payments received after the ten day grace period will have interest charged back to the due date; and

WHEREAS, interest on delinquent taxes may be fixed at a rate that shall not exceed 8% per annum on the first \$1,500.00 of delinquency, and 18% per annum on that portion in excess of \$1,500.00, to be calculated from the date the tax was payable until the date that actual payment to the tax collector is made.

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Township of Long Beach, County of Ocean, State of New Jersey, as follows:

1. That the Tax Collector is instructed that no interest shall be charged if a payment of a quarterly tax installment is received by the Tax Collector within the tenth (10th) calendar day following the date upon which that tax installment became payable. Payments received after the 10 day grace period will have interest charged back to the due date.
2. That the Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes becoming delinquent after the due date and 18% per annum on any amount of the delinquent taxes in excess of \$1,500.00.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Long Beach that the following appropriations, attached as Schedule A – Temporary Current Fund, Schedule B – Temporary Water/Sewer Budget are hereby adopted as the 2010 Temporary Budget.

12. Resolution 09-1230.11: Authorize the cancellation of various tax levys

Bonnie M. Leonetti, Municipal Clerk, Administrator advised these pertained to properties that had been acquired by the Township.

RESOLUTION 09-1230.11

A RESOLUTION AUTHORIZING THE CANCELATION OF VARIOUS TAX LEVYS

WHEREAS, the Township of Long Beach received a Final Judgment of the In-Rem Foreclosure which was filed with the Superior Court on August 27, 2009. This Final Judgment was filed with the Ocean County Clerk's Office on September 16th 2009 on #DB14410, P1182; and

WHEREAS, the Township of Long Beach has acquired ownership, the open 2009 taxes need to be canceled by the Tax Collector and the tax exempt status needs to be established by the Long Beach Township Tax Assessor for the year 2010 on the four properties listed below:

Block	Lot	Property Location	2009 Taxes to cancel
1.72	4	Webster Ave	1.22
1.72	6	Webster Ave	1.22
1.87	3	E Marshall Ave	3.86
18.128	6	12 William Street	12.80
			19.10

WHEREAS, the exempt status for the remainder of 2009, as well as the cancellation of the remainder of tax billings for 2009 in the amount of Nineteen Dollars and Ten Cents (\$19.10), must be approved.

NOW THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Township of Long Beach, County of Ocean, State of New Jersey that the Tax Collector is hereby authorized to cancel the remainder of tax billings for 2009 in the amount of Nineteen Dollars and Ten Cents (\$19.10).

13. Resolution 09-1230.12: Approve Bills & Payroll

Bills in the amount of:	\$ 73,062.17
Payrolls in the amount of:	\$ 356,436.20

RESOLUTION 09-1230.12

RESOLUTION OF THE TOWNSHIP OF LONG BEACH, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE PAYMENT OF TOWNSHIP BILLS

WHEREAS, the Chief Financial Officer and various Department Heads of the Township of Long Beach have carefully examined all vouchers presented for the payment of claims; and

WHEREAS, after due consideration of the said vouchers, the Board of Commissioners of the Township of Long Beach has approved payment of same; and

WHEREAS, Payroll Department has certified and submitted a request for approval of Township payroll in the amount of \$356,436.20.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Long Beach as follows:

1. The said approved vouchers amounting to the sum of \$73,062.17 be and the same are hereby authorized to be paid on December 30, 2009.

2. The said approved payroll amounting to the sum of \$356,436.20 be and the same are hereby authorized to be paid on December 30, 2009.

The Municipal Clerk be and she is hereby directed to list on the page in the Minute Book following the Minutes of this meeting all of the said vouchers hereby authorized to be paid.

14. Resolution 09-1230.13: Approve Personnel Policies

Bonnie M. Leonetti, Municipal Clerk, Administrator explained these policies have been followed as per the Ocean County Municipal Joint Insurance Fund and noted some of the various practices.

RESOLUTION 09-1230.13

RESOLUTION APPROVING CERTAIN PERSONNEL POLICIES FOR THE TOWNSHIP OF LONG BEACH

WHEREAS, it is necessary for Long Beach Township from time to time to update and/or revise personnel policies affecting its employees; and

WHEREAS, the Township wishes to approve and include the attached Exhibit A as accepted policies and practices to be observed by its employees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Long Beach, County of Ocean, State of New Jersey, at a regular meeting held this 30th day of December 2009 that Exhibit A attached to this Resolution shall and is hereby approved and adopted as part of Long Beach Township's personnel policies.

Motion to approve Items 10 - 14:

Motion: Knarre	Ayes: Knarre, Bayard, Mancini
Second: Bayard	Nays:

COMMISSIONERS' REPORTS

Commissioner Knarre announced the Long Beach Island Board of Health had held fourteen H1N1 Vaccine Clinics this year and had administered 830 doses of vaccine. He noted two additional clinics had been scheduled for January 5th and January 7th.

Commissioner Bayard thanked the Public Works employees for the outstanding job they had done removing the snow after the storm of December 19th. He announced the Long Beach Township 2010 Trash & Recycling Calendar would be mailed to residents the first week of January, with the new schedule implemented in the second week of January.

Mayor Mancini announced the next meetings of the Board of Commissioners and the Land Use Board. He explained non-contractual municipal employees would receive a 3% salary increase for 2010, however, these employees would also now contribute .5% of their base salary towards the cost of health insurance benefits paid by Long Beach Township.

OPEN PUBLIC SESSION

Eldon Hickerson / Loveladies wished the Board of Commissioners a Happy New Year and thanked them for their assistance concerning recent power outages in Loveladies. He advised that the problem was improved, although sporadic failures continued to occur.

Mayor Mancini advised Mr. Hickerson that he would contact the electricity provider and inquire about the outage problem. He also noted deeds of easement for the beach protection project were being mailed to affected property owners in North Beach and Loveladies by Long Beach Township today. He encouraged Mr. Hickerson and his neighbors to execute and return the deeds as soon as possible in an effort to bring the project to fruition.

Dennis Kean / Loveladies explained that Senior Citizens were now eligible to receive the H1N1 vaccine. He informed the Board of Commissioners that the Long Beach Island Foundation for the Arts & Sciences had notified local residents that they intend to erect a windmill for energy generation on their property. He was concerned that the Commissioners were not aware of the project.

Mayor Mancini stated a permit was required for such a project, and the Long Beach Island Foundation for the Arts & Sciences had not made application to the Township, as of this date.

CLOSE PUBLIC SESSION

Motion for adjournment at: 10:20 a.m.

Motion: Knarre	Ayes: Knarre, Bayard, Mancini
Second: Bayard	Nays:

Bonnie M. Leonetti, RMC, CMC
Municipal Clerk, Administrator

Joseph H. Mancini, Mayor

Ralph H. Bayard, Commissioner

William P. Knarre, Commissioner