

MINUTES

REGULAR SESSION BOARD OF COMMISSIONERS DECEMBER 30, 2013

Flag Salute

Meeting came to order: 10:02 a.m.

Clerk called the roll:	Mayor Joseph H. Mancini	PRESENT
	Commissioner Ralph H. Bayard	PRESENT
	Commissioner Joseph P. Lattanzi	PRESENT

Also in attendance: Lynda J. Wells, Municipal Clerk
Teresa S. Sgro, Deputy Municipal Clerk

Municipal Clerk announced: Notice of the time and place of this meeting has been posted in the office of the Municipal Clerk, published by the BEACH HAVEN TIMES; the PRESS OF ATLANTIC CITY; and the ASBURY PARK PRESS on March 28th, 2013; and filed with the Municipal Clerk.

AGENDA

ORDINANCES & PUBLIC HEARINGS

1. First Reading Ordinance 13-49: **AN ORDINANCE AMENDING AN ORDINANCE ENTITLED: "AN ORDINANCE FIXING AND DETERMINING THE ANNUAL SALARIES, DESIGNATING HOLIDAYS AND PROVIDING FOR OVERTIME COMPENSATION OF CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF LONG BEACH, COUNTY OF OCEAN, NEW JERSEY"**

STATEMENT OF PURPOSE

THIS ORDINANCE IS THE ANNUAL ADJUSTMENT TO SALARY RANGES FOR ALL EMPLOYEES. NEW JERSEY DEPARTMENT OF PERSONNEL REQUIRES THAT EVERY POSITION HAS A RANGE ESTABLISHED THAT EACH SALARY WILL FALL WITHIN.

THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF LONG BEACH, IN THE COUNTY OF OCEAN, DO ORDAIN:

SECTION 1. Ordinance No.77-1, as amended, the title of which is set forth in full in the title hereof, is hereby further amended regarding the annual salaries of the officers and employees of the Township of Long Beach as follows:

<u>ADMINISTRATIVE AND EXECUTIVE</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Mayor	10,000.00	20,000.00
Secretary to Mayor	3,000.00	5,000.00
Commissioner	8,000.00	18,000.00
Secretary to Commissioner	3,000.00	5,000.00
Municipal Clerk	50,000.00	125,000.00
Deputy Municipal Clerk	35,000.00	80,000.00
Assistant Municipal Clerk	30,000.00	75,000.00
Deputy Municipal Department Head	40,000.00	125,000.00
Chief Financial Officer	40,000.00	110,000.00
Chief Financial Officer, part-time	20,000.00	50,000.00
Municipal Treasurer	40,000.00	70,000.00
Municipal Treasurer, part-time	17,500.00	50,000.00
Assistant Municipal Treasurer	35,000.00	65,000.00
Personnel Clerk	25,000.00	65,000.00
Principal Payroll Clerk	35,000.00	60,000.00
Senior Payroll Clerk	30,000.00	55,000.00
Payroll Clerk	25,000.00	50,000.00
Confidential Assistant	25,000.00	40,000.00
Administrative Clerk	25,000.00	35,000.00
Principal Account Clerk	35,000.00	60,000.00
Senior Account Clerk	30,000.00	70,000.00
Account Clerk	25,000.00	60,000.00
<u>ASSESSMENT OF TAXES</u>		
Tax Assessor	40,000.00	100,000.00
Deputy Tax Assessor	35,000.00	60,000.00
Principal Assessing Clerk	30,000.00	50,000.00
Senior Assessing Clerk	30,000.00	45,000.00
Assessing Clerk	25,000.00	40,000.00
Assessing Aid	25,000.00	40,000.00
<u>COLLECTION OF TAXES</u>		
Tax Collector	40,000.00	85,000.00
Assistant Municipal Tax Collector	25,000.00	65,000.00
Senior Tax Clerk	25,000.00	40,000.00

Tax Clerk	25,000.00	35,000.00
<u>STATE UNIFORM CONSTRUCTION CODE</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Code Enforcement Officer/Zoning Officer	25,000.00	70,000.00
Construction Official	35,000.00	100,000.00
Assistant Zoning Officer	25,000.00	35,000.00
Code Enforcement Officer	25,000.00	40,000.00
Building Subcode Official	25,000.00	60,000.00
Building Subcode Official, part-time, per hour	7.25	25.00
Building Inspector	25,000.00	75,000.00
Building Inspector, part-time	10,000.00	30,000.00
Building Inspector, part-time, per hour	7.25	30.00
Permit Clerk	25,000.00	35,000.00
Technical Assistant to the Construction Official	25,000.00	80,000.00
<u>MUNICIPAL COURT</u>		
Judge of the Municipal Court	25,000.00	50,000.00
Municipal Court Administrator	35,000.00	90,000.00
Deputy Municipal Court Administrator	30,000.00	55,000.00
Docket Clerk	25,000.00	55,000.00
Violations Clerk	25,000.00	45,000.00
Violations Clerk, part-time, per hour	7.25	15.00
Public Defender	2,500.00	10,000.00
Municipal Prosecutor	23,000.00	40,000.00
<u>WATER/SEWER DEPARTMENT</u>		
Municipal Engineer	40,000.00	85,000.00
Water & Sewer Utilities Superintendent	30,000.00	80,000.00
Sewer Superintendent/Water Superintendent	25,000.00	65,000.00
Water Treatment Plant Superintendent	30,000.00	90,000.00
Supervising Water Treatment Plant Operator	30,000.00	85,000.00
Water Treatment Plant Operator	25,000.00	80,000.00
Supervisor Sewer/Supervisor Water	30,000.00	95,000.00
Supervising Pumping Station Operator	25,000.00	65,000.00
Assistant Water Treatment Plant Operator	25,000.00	75,000.00
Assistant Water Superintendent	60,000.00	100,000.00
Plumber	30,000.00	70,000.00
Senior Public Works Repairer	30,000.00	85,000.00
Public Works Repairer	30,000.00	75,000.00
<u>BOARD OF HEALTH</u>		
Health Officer	50,000.00	130,000.00
Public Health Nurse Supervisor	30,000.00	95,000.00
Public Health Nurse Supervisor, part-time, per hour	7.25	50.00
Public Health Nurse	25,000.00	80,000.00
Public Health Nurse, part time, per hour	7.25	40.00
Graduate Nurse (Public Health)	30,000.00	65,000.00
Graduate Nurse (Public Health), part-time, per hour	7.25	45.00
Senior Registered Environmental Health Specialist	25,000.00	65,000.00
Registered Environmental Health Specialist	25,000.00	60,000.00
Registered Environmental Health Specialist, Trainee	25,000.00	40,000.00
Registered Environmental Health Specialist, part-time, per hour	7.25	35.00
Health Aide, part-time, per hour	7.25	30.00
Water Sample Collector, part-time, per hour	7.25	30.00
Assistant Health Officer	50,000.00	100,00.00
<u>MISCELLANEOUS TOWNSHIP SERVICES</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Clerk (Clerk 1, 2, 3)	25,000.00	80,000.00
Clerk, Part-time, per hour	7.25	25.00
Key Boarding Clerk (KyBrdg Clk 1,2,3)	25,000.00	80,000.00

Private Clerk	25,000.00	50,000.00
Cashier	25,000.00	40,000.00
Senior Cashier	25,000.00	60,000.00
Deputy Registrar of Vital Statistics	3,000.00	5,000.00
Office Supervisor	25,000.00	45,000.00
Secretary, Board/Commission	25,000.00	50,000.00
Assistant Secretary, Board/Commission	25,000.00	35,000.00
Technical Assistant Land Use	25,000.00	35,000.00
Receptionist	25,000.00	30,000.00
Receptionist, part-time, per hour	7.25	25.00
Laborer (Laborer 1, 2, 3)	25,000.00	70,000.00
Laborer, part time, per hour	7.25	40.00
Parking Lot Attendant, part-time, per hour	7.25	17.50
Beach Supervisor	35,000.00	120,000.00
<u>BEACH PATROL SEASONALS</u>		
Beach Attendant, part-time, per hour	7.25	20.00
Lifeguard, part-time, per day	30.00	130.00
Lifeguard Chief, part-time, per day	70.00	195.00
Lifeguard Assistant Chief, part time, per day	70.00	180.00
Lifeguard Captain, part time, per day	60.00	160.00
Lifeguard Lieutenant, part time, per day	50.00	140.00
Lifeguard Assistant Lieutenant, part-time, per day	40.00	125.00
Beach Badge Program Supervisor, full-time, per day	90.00	150.00
Beach Badge Program Supervisor, part-time, per hour	7.25	25.00
Beach Badge Program Senior Supervisor, part-time, per hour	7.25	25.00
Beach Badge Program Assistant Supervisor part-time, per hour	7.25	20.00
Beach Badge program Seller/Checker, part-time, per hour	7.25	15.00
<u>POLICE DEPARTMENT</u>		
Police Chief	120,000.00	190,000.00
Police Captain	105,000.00	160,000.00
Police Lieutenant	95,000.00	150,000.00
Police Sergeant	85,000.00	140,000.00
Police Officer	32,000.00	130,000.00
Special Police Officer Class I part-time, per hour	7.25	17.50
Special Police Officer Class II part-time, per hour	10.00	20.00
Special Police Officer Class III part-time, per hour	10.00	20.00
Senior Police Records Clerk Typing	27,000.00	65,000.00
Police Records Clerk Typing	24,000.00	55,000.00
Academy Attendee, per hour	7.25	20.00
Chief Public Safety Telecommunicator	48,000.00	80,000.00
Senior Public Safety Telecommunicator	23,000.00	80,000.00
Public Safety Telecommunicator, Trainee	23,000.00	60,000.00
Public Safety Telecommunicator, Trainee, per hour	8.00	16.00
Public Safety Telecommunicator	23,000.00	60,000.00
	<u>MINIMUM</u>	<u>MAXIMUM</u>
Public Safety Telecommunicator, part-time, per hour	8.00	20.00
<u>PUBLIC WORKS AND PROPERTY</u>		
Assistant Director of Public Works	60,000.00	125,000.00
Street Superintendent and Superintendent Public Works	40,000.00	125,000.00
Assistant Public Works Superintendent	30,000.00	110,000.00
Supervisor, Public Works	35,000.00	85,000.00
Supervisor, Parks	40,000.00	65,000.00
Assistant Supervisor, Parks	35,000.00	60,000.00
Senior Building Maintenance Worker	25,000.00	60,000.00
Building Maintenance Worker	25,000.00	50,000.00
Building Maintenance Worker, part-time, per hour	7.25	20.00

ROAD REPAIRS AND MAINTENANCE

Supervisor, Roads	30,000.00	70,000.00
Supervising Road Inspector	35,000.00	95,000.00
Supervisor, Streets	25,000.00	70,000.00
Supervising Mechanic	40,000.00	95,000.00
Senior Mechanic	30,000.00	90,000.00
Mechanic	25,000.00	80,000.00
Mechanic's Helper	25,000.00	60,000.00
Supervising Heavy Equipment Operator	40,000.00	80,000.00
Heavy Equipment Operator	30,000.00	70,000.00
Equipment Operator/Maintenance Repairer	30,000.00	60,000.00
Equipment Operator	25,000.00	65,000.00
Supervisor, Recreation Maintenance	45,000.00	70,000.00
Assistant Supervisor, Recreation Maintenance	30,000.00	47,500.00
Supervising Maintenance Repairer	35,000.00	95,000.00
Senior Public Works Repairer	30,000.00	90,000.00
Public Works Repairer	30,000.00	80,000.00
Sanitation Inspector	25,000.00	55,000.00

SECTION II. All Ordinances inconsistent with the terms of this Ordinance are to the extent or such inconsistency, superseded and repealed. In the event that any section, sentence or clause of this Ordinance shall be declared unconstitutional by a court of competent jurisdiction, such declaration shall not in any manner prejudice the enforcement or the remaining provisions.

SECTION VI. This ordinance shall take effect January 17, 2014

Lynda Wells explained this ordinance set salary ranges for job titles as per Civil Service requirements.

Motion to approve Ordinance 13-49 on First Reading:

Motion: Lattanzi Ayes: Lattanzi, Bayard, Mancini

Second: Bayard Nays:

ADOPTIONS AND APPROVALS

2. Resolution 13-1230.01: Approve the Class III appointment of the Land Use Board: Ralph H. Bayard: 1/1/14 through 12/31/14

A RESOLUTION APPOINTING A MEMBER TO THE LAND USE BOARD

BE IT RESOLVED THAT in accordance with law, the following Township Official be and is hereby appointed to serve on the Long Beach Township Land Use Board: Commissioner Ralph H. Bayard as the Class III member for a term commencing January 1, 2014 and expiring December 31, 2014.

BE IT FURTHER RESOLVED that a certified copy of this Resolution will be forwarded to the Secretary of the Long Beach Township Land Use Board.

3. Resolution 13-1230.02 (a-k): Approve various appointments for 2014:

- a. Administrator for DOT Alcohol and Drug Testing Policy: Elizabeth Jones

WHEREAS, the Board of Commissioners of the Township of Long Beach has adopted a Drug Free Workplace Policy; and

WHEREAS, it is required that an administrator of said policy be appointed.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Long Beach that Elizabeth L. Jones, Insurance Fund Commissioner, be and she hereby is appointed Administrator for 2014 to be responsible for the Township of Long Beach DOT Alcohol and Drug Testing Policy and Program as per Ordinance 00-16C; and

BE IT FURTHER RESOLVED that Lynda J. Wells, Municipal Clerk be appointed as Alternate.

- b. Insurance Fund Commissioner: Elizabeth Jones

BE IT RESOLVED by the Board of Commissioners of the Township of Long Beach that Elizabeth L. Jones be and she is hereby appointed Fund Commissioner to represent the Township of Long Beach in the Ocean County Municipal Joint Insurance Fund for the year 2014; and

BE IT FURTHER RESOLVED that Lynda J. Wells be appointed as Alternate.

- c. Workers Compensation Administrator: Elizabeth Jones

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Long Beach that Elizabeth Jones, CFO, be and she hereby is appointed Workers Compensation Administrator for 2014; and

BE IT FURTHER RESOLVED that Lynda J. Wells be appointed as Alternate.

d. Public Agency Compliance Officer:
Lynda Wells

BE IT RESOLVED that the Board of Commissioners of the Township of Long Beach designate Municipal Clerk, Lynda J. Wells, as the Public Agency Compliance Officer (P.A.C.O.) for 2014 as regulated by the New Jersey Division of Contract Compliance with regard to equal employment opportunity in public contracts and as per NJAC17:27-3.5.

e. Americans with Disabilities Act Coordinator:
Lynda Wells

BE IT RESOLVED by the Board of Commissioners of the Township of Long Beach, County of Ocean, State of New Jersey that Lynda J. Wells is hereby appointed Americans with Disabilities Act (ADA) Coordinator for a term commencing January 1, 2014 through December 31, 2014.

f. Local Emergency Planning Committee/Hazardous Mitigation Planning Committee Membership 2014

WHEREAS, the Township of Long Beach Office of Emergency Management is required by the State of New Jersey to appoint a Local Emergency Planning Committee (LEPC) and a Hazardous Mitigation Planning Committee (HMPC); and

WHEREAS, the following individuals have agreed to serve as members of the LEPC and the HMPC:

Joseph Mancini	Mayor
Joseph Lattanzi	Commissioner
Lynda J. Wells	Municipal Clerk
Chief Michael Bradley	Emergency Management Coordinator
James Hartmann	Deputy Emergency Management Coordinator
Brendan Kerlin	Deputy Emergency Management Coordinator
Paul Vereb, Sr.	Long Beach Twp. Police, Annex Coordinator
Michelle Degeso	Long Beach Twp. Police, Annex Coordinator & Chief Tele-communicator
Kimberly Walker	Annex Coordinator
Carol Cerbone	Long Beach Township OEM
JoAnne Tallon	Long Beach Township OEM
Anthony O’Cone	Long Beach Township OEM
Christopher Connors	Long Beach Township OEM
James O’Brien	Long Beach Township DPW
Peter Maschal	Long Beach Township CERT
Anita Miller	Long Beach Island Board of Health
Robert Weidman	Beach Haven First Aid Squad
Matthew Lets	Chief, Beach Haven Fire Department
Angelo Sammartano	St. Francis Community Center
Jessica Hoffman	Business Owner
Angela Andersen	Media Representative & Township Resident
Maria Scandale	Media Representative
David Southwick	Marina Representative
John Schreiher	Marina Representative
Bill Kunz	Taxpayer Group Representative
DiAnne Gove	Assemblywoman & Township Resident
David Yates	Citizen Representative
Steven Melega	Citizen Representative

WHEREAS, public meetings shall be held concurrently on the following dates and times:

Date	Time	Location
March 5, 2014	4:00 p.m.	Municipal Courtroom
June 4, 2014	4:00 p.m.	Municipal Courtroom
September 3, 2014	4:00 p.m.	Municipal Courtroom

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Long Beach that the above-named individuals be and they are hereby appointed as members of the 2014 Local Emergency Planning Committee and the 2014 Hazardous Mitigation Planning Committee from January 1, 2014 through December 31, 2014.

g. Chief Financial Officer: Elizabeth Jones

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners of the Township of Long Beach does hereby reappoint Elizabeth L. Jones as Chief Financial Officer of

the Township as per N.J.S.A. 40A:9-140.10 effective January 1, 2014 through December 31, 2017.

h. Vital Statistics: Sharon Bongiovani, Teresa Sgro, Kyle Ominski

BE IT RESOLVED by the Board of Commissioners of the Township of Long Beach, County of Ocean, State of New Jersey, that Sharon Bongiovani be designated as Registrar of Vital Statistics for the Township of Long Beach, effective January 1, 2014 for a term of 3 (three) years; and

BE IT FURTHER RESOLVED that the Board of Commissioners of the Township of Long Beach do hereby designate Teresa Sgro as Deputy Registrar of Vital Statistics for the Township of Long Beach, effective January 1, 2014 for a term of 3 (three) years; and

BE IT FINALLY RESOLVED that the Board of Commissioners of the Township of Long Beach do hereby designate Kyle Ominski as Alternate Deputy Registrar of Vital Statistics for the Township of Long Beach, effective January 1, 2014 for a term of 3 (three) years.

i. Assessment Search Officer: Lynda Wells

BE IT RESOLVED that the Board of Commissioners of the Township of Long Beach, County of Ocean, State of New Jersey, designates Municipal Clerk Lynda J. Wells as the Official Assessment Search Officer of the Township of Long Beach.

BE IT FURTHER RESOLVED that Teresa S. Sgro be and is hereby appointed the Deputy Assessment Search Officer of the Township of Long Beach.

j. Certified Lists Signatory: Tracy Hafner

BE IT RESOLVED by the Board of Commissioners of the Township of Long Beach, County of Ocean, State of New Jersey, at the Public Meeting held this 30th day of December 2013 that Tracy Hafner be and she is hereby appointed the authorized signatory for Certified Lists of Adjacent Properties for Land Use and CAFRA application notices for the Township of Long Beach, and Barbara Bielawne be and she is hereby designated as alternate signatory for the execution of said documents as necessary, effective January 1, 2014 through December 31, 2014.

k. Tax Search Officer: Deborah Hample

BE IT RESOLVED by the Board of Commissioners of the Township of Long Beach, County of Ocean, State of New Jersey, that Deborah Hample be and she is hereby appointed the Official Tax Search Officer of the Township of Long Beach; and

BE IT FURTHER RESOLVED that Carol Cerbone be and she is hereby appointed the Deputy Tax Search Officer of the Township of Long Beach.

4. Resolution 13-1230.03 (a-c): Approve contract extensions as follows:

a. Extend Delta Dental contract thru 12/31/14

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Long Beach that the Commissioner of Revenue & Finance and the Municipal Clerk be and they hereby are authorized and directed to extend the current contract with Delta Dental as the Dental Benefits Administrator for the Long Beach Township employee dental plan coverage effective January 1, 2014 through December 31, 2014.

b. Extend NVA contract thru 12/31/14

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Long Beach that the Commissioner of Revenue & Finance and the Municipal Clerk be and they hereby are authorized and directed to extend the current contract with National Vision Administrators as the Vision Benefits Administrator for the Long Beach Township employee vision plan coverage effective January 1, 2014 through December 31, 2014.

c. Extend Bollinger contract thru 12/31/14

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Township of Long Beach that the Commissioner of Revenue and Finance and the Municipal Clerk be and they are hereby authorized and directed to execute a renewal contract from Monumental Life Insurance Company designating Bollinger Insurance Co. as the Pharmacy Benefits Administrator for the Long Beach Township employee prescription plan coverage effective January 1, 2014 through December 31, 2014.

Lynda Wells explained these were 3rd Party Administrators for the Township employee benefits.

5. Resolution 13-1230.04: Approve personnel actions

BE IT RESOLVED that the Board of Commissioners of the Township of Long Beach:

WHEREAS, there are established salary and wage ranges for the classification of certain Officers and Employees of the Township of Long Beach, pursuant to Ordinance No. 77-1 and any amendments and supplements made thereto; and

WHEREAS, Ordinance No. 77-1 provides that the amount to be paid to each Officer and Employee, within the said salary and wage ranges, shall be fixed from time to time by Resolution of the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Long Beach that the annual salaries of the following Officers and Employees of the Township of Long Beach be and hereby are determined and fixed as follows for 2014; and

ADMINISTRATION AND EXECUTIVE

MAYOR

Joseph H. Mancini, Director PA&S \$13,530.00

COMMISSIONER

Ralph H. Bayard, Director PW&P
\$12,204.00

Joseph Lattanzi, Director R&F \$12,204.00

MUNICIPAL CLERK

Lynda Wells \$97,920.00

DEPUTY MUNICIPAL CLERK

Teresa Sgro \$65,475.00

CHIEF FINANCIAL OFFICER

Elizabeth Jones \$97,699.00

REGISTRAR/CLERK 1

Sharon Bongiovani \$55,379.00

PAYROLL CLERK

Marianne Murphy \$46,872.00

ASSESSMENT OF TAXES

TAX ASSESSOR

Tracy Hafner \$90,870.00

COLLECTION OF TAXES

TAX COLLECTOR

Deborah Hample \$72,746.00

ASSISTANT MUNICIPAL TAX COLLECTOR

Carol A. Cerbone \$55,337.00

STATE UNIFORM CONSTRUCTION CODE

CONSTRUCTION OFFICIAL

Jon D. Sprague \$91,187.00

CODE ENFORCEMENT OFFICER/ZONING OFFICER

JoAnne Tallon \$51,368.00

TECHNICAL ASSISTANT TO THE

CONSTRUCTION OFFICIAL

MaryJane McGowan \$60,284.00

MUNICIPAL COURT

MUNICIPAL JUDGE

James Liquori \$41,373.00

MUNICIPAL COURT ADMINISTRATOR

Helen-Jean Robinson \$84,020.00

DEPUTY MUNICIPAL COURT ADMINISTRATOR

Maureen Daniels \$35,700.00

WATER/SEWER DEPARTMENT

ASSISTANT WATER SUPERINTENDENT

Mark Shields \$90,402.00

ASSISTANT WATER TREATMENT PLANT OPERATOR

Michael Clark \$45,566.00

SUPERVISOR SEWER/SUPERVISOR WATER

Dana C. Vickers \$86,597.00

PUBLIC WORKS REPAIRER

Stuart McGowan \$35,370.00

Mark E. Riddell \$73,600.00

LABORER 1

Robert Pinto \$59,522.00

Christopher Stankowski \$39,547.00

Michael Stiles \$50,710.00

HEALTH DEPARTMENT

HEALTH OFFICER

Timothy Hilferty \$123,880.00

ASSISTANT HEALTH OFFICER

Daniel Krupinski \$76,500.00

PUBLIC HEALTH NURSE SUPERVISOR

Dana A. O'Connor \$86,538.00

PUBLIC HEALTH NURSE

Anita Miller \$70,327.00

GRADUATE NURSE, PUBLIC HEALTH

Alice Schovanec Hourly \$33.29

Ann Pepe Hourly \$27.05

MISCELLANEOUS TOWNSHIP SERVICES

BEACH SUPERVISOR

Donald Myers \$114,509.00

SECRETARY BOARD/COMMISSION

Leslie Krueger \$39,770.00

PRINCIPAL ACCOUNT CLERK

Mary Brewster \$49,469.00

SENIOR ACCOUNT CLERK

Nancy Broker-Fritz \$47,369.00

Christopher Connors \$57,722.00

ACCOUNT CLERK

Vera Monahan \$40,492.00

KEYBOARDING CLERK 1

Renee Gresko \$38,096.00

Kyle Ominski \$58,650.00

CLERK 3

Debra Thompson \$38,237.00

CLERK 2

Angela Andersen \$47,816.00

Kathleen Bayley \$40,269.00

Barbara Bielawne \$36,561.00

Mary Cleary \$44,534.00

Joan Kearney \$43,648.00

Kelley Sheldon \$40,480.00

CLERK 1

Greg Cirillo \$73,038.00

Jennifer Diodata \$34,680.00

Katlyn Forsyth \$37,128.00

Suzanne McKenna \$38,393.00

Linda Middleton \$30,600.00

LABORER 1

Josh Bligh \$42,793.00

Tracey Schmidt \$45,309.00

PUBLIC WORKS, PARKS & PROPERTY

SUPERINTENDENT PUBLIC WORKS

Andrew Baran \$114,758.00

ASSISTANT PUBLIC WORKS SUPERINTENDENT

James O'Brien \$100,507.26

Robert Parker \$89,112.45

SANITATION INSPECTOR

Preston Godschall \$49,489.38

SUPERVISING EQUIPMENT OPERATOR

Dustin Martin \$44,931.44

EQUIPMENT OPERATOR/MAINTENANCE REPAIRER

David Bavuso \$38,108.50

Matthew Beningaso \$38,811.87

Robert Fleck \$38,811.87

Timothy Kearney \$44,014.04

EQUIPMENT OPERATOR

Brian Golla \$44,554.04

Timothy Kelly \$56,227.17

MECHANIC

James Bazel	\$67,244.99
Stephen Partridge	\$62,935.71
CARPENTER'S HELPER	
Mark Heslin	\$36,915.00
LABORER 1/LABORER	
Kevin Bates	\$30,870.00
Jack Bazel	\$46,658.00
Matthew Ellis	\$30,870.00
Shane Fairhurst	\$30,870.00
Todd Hambly	\$31,720.00
Ian Holden	\$36,915.00
George Rhubart	\$40,283.02
Cody Tomczyk	\$31,720.00
Thomas Hogan	\$30,000.00
BUILDING MAINTENANCE WORKER	
Eleanor Muhsgnug	\$40,283.02
Sherry Rahrer	\$37,109.50
POLICE DEPARTMENT	
POLICE CHIEF	
Michael Bradley	\$176,068.98
POLICE CAPTAIN	
Anthony Deely	\$144,779.65
POLICE LIEUTENANT	
Paul R. Hafner	\$131,617.86
Kevin Mahon	\$130,442.70
Paul Vereb	\$131,617.86
POLICE SERGEANT	
Edward Bernhard	\$116,447.62
Michael Brennan	\$116,447.62
Gary Gore	\$118,584.27
George Schnell	\$118,584.27
Gerard Traynor	\$118,584.27
POLICE OFFICERS	
Michael Allen	\$102,669.39
Robert Andrews	\$102,669.39
Matthew Compitello	\$49,295.29
Brian Delpriora	\$87,030.58
Jeffrey Ehlers	\$104,553.23
Angelo Fiorentino	\$87,030.58
POLICE OFFICERS CONT.	
Thomas Franks	\$104,553.23
Sean Furgeson	\$48,328.72
James Hartmann	\$101,727.47
Jason Hildebrant	\$101,727.47
Justin Hoffman	\$66,894.95
Ronald Hullings	\$101,727.47
Megan Keller	\$101,727.47
Brendan Kerlin	\$100,785.55
Patrick Mazzella	\$98,901.71
Anthony O' Cone	\$66,894.95
Jeffrey Olson	\$102,669.39
Daniel Petrone	\$49,295.29
Philip Pollina	\$101,727.47
Neil Rojas	\$101,727.47
James Seidenfaden	\$98,901.71
Mark Stanish	\$101,727.47
Michael Thompson	\$101,727.47
Matt Vereb	\$40,793.56
Paul P. Vereb Jr.	\$98,901.71
CHIEF PUBLIC SAFETY TELECOMMUNICATORS	
Michelle DeGeso	\$71,098.42
SENIOR PUBLIC SAFETY TELECOMMUNICATORS	
Judith Olson	\$60,274.62
PUBLIC SAFETY TELECOMMUNICATORS	

Lisa Christiansen	\$29,878.84
Christine Eberle	\$41,445.36
James Gesicki	\$29,990.52
Erika Hershey	\$43,963.23
Linda Laviola	\$29,398.21
Richard Reynolds	\$30,024.57
Mary Wickert	\$36,226.07
KEYBOARDING CLERK 3	
Deborah Bonicky	\$61,036.43
KEYBOARDING CLERK 2	
Kimberly Walker	\$48,015.75

ASSESSOR

Approve the carryover of 5.5 Vacation days from the year 2012 for Tracy Hafner due to extraordinary duties that prevented her from using said days before their normal expiration date.

Approve the carryover of 2 Compensatory hours from the year 2012 for Tracy Hafner due to extraordinary duties that prevented her from using said days before their normal expiration date.

CONSTRUCTION

Approve the carryover of 6 Vacation days from the year 2012 for Dane Sprague due to extraordinary duties that prevented him from using said days before their normal expiration date.

COURT

Approve the carryover of 7.5 Vacation days from the year 2012 for Helen Jean-Robinson due to extraordinary duties that prevented her from using said days before their normal expiration date.

FINANCE

Approve the carryover of 4 Vacation days from the year 2012 for Lisa Jones due to extraordinary duties that prevented her from using said days before their normal expiration date.

Approve the carryover of 6 Compensatory hours from the year 2012 for Lisa Jones due to extraordinary duties that prevented her from using said days before their normal expiration date.

POLICE

Continue Officer Michael Allen's Military Leave with the New Jersey Air National Guard and approve full pay status for his first 90 scheduled work days in 2014.

TAX

Approve the carryover of 3.5 Vacation days from the year 2012 for Deborah Hample due to extraordinary duties that prevented her from using said days before their normal expiration date.

WATER/SEWER

Approve the carryover of 4 Vacation days from the year 2012 for Michael Stiles due to extraordinary duties that prevented him from using said days before their normal expiration date.

MISCELLANEOUS

Appoint Joan Kearney, Debra Thompson and Robert Pinto as Co-Safety Coordinators for the Township of Long Beach with an annual stipend of \$3,000.00 each to be paid equally from the Revenue & Finance, Public Works & Property and Public Affairs & Safety Salary & Wage effective January 1, 2014.

Approve an annual stipend of \$1,500.00 for the year of 2014 for the following non-contractual employees for holding a Commercial Drivers License as per Board of Commissioner's decision that it is considered job related.

Andrew Baran	Stuart McGowan	Tracey Schmidt
Dana Vickers		

Appoint the following as Commissioners' Secretaries with an annual stipend of \$3,000 for 2013:

Teresa Sgro-Public Safety & Affairs
Kelley Sheldon-Public Works, Parks & Property
Lynda Wells-Revenue & Finance

Approve the distribution of the following 2013 annual Emergency Management stipends:

Michael Bradley – Coordinator	\$5,250.00
James Hartman – Deputy Coordinator	\$1,750.00
Brendan Kerlin-Deputy Coordinator	\$1,750.00

Carol Cerbone – Annex Coordinator \$1,050.00
 Christopher Connors-Annex Coordinator \$1,050.00
 Michelle DeGeso – Annex Coordinator \$1,050.00
 Kristin Eberle-Annex Coordinator \$1,050.00
 Anthony O’Cone-Annex Coordinator \$1,050.00
 JoAnne Tallon - Annex Coordinator \$1,050.00
 Paul Vereb (Sr) – Annex Coordinator \$1,050.00
 Kimberly Walker – Annex Coordinator \$1,050.00

6. Resolution 13-1230.05: Authorize various grant applications

Lynda Wells explained these were annual grant applications made by Township employees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Long Beach that the following municipal employees be and hereby are authorized and directed to apply for grants, including but not limited to those listed below:

Lt. Paul Vereb, Ptl. Kerlin, Ptl. Hartmann, Long Beach Township Police Dept.:

- Click It or Ticket Grant
- Pedestrian Bicycle Safety & Enforcement Grant
- Alcohol and Impaired Driver Education Grant
- Aggressive Driver Enforcement Grant
- Comprehensive Traffic Safety & Program Enforcement Grant
- Drunk Driving Enforcement
- Emergency Management 966
- Pass Thru Grant
- Federal and State Bullet Proof Vest Grants
- Federal Cops More Grant

Angela Andersen: Recycling Coordinator, Department of Public Works:

- Sustainable Jersey – Cultural Arts District Grant
- Hurricane Sandy Coastal Resiliency Grant Program – Dept. of Interior
- National Endowment for the Arts “Our Town” Grant
- NJ Clean Energy Program
- NJ Natural Gas Energy- Community Energy Conservation education
- Home Depot- Compost and Rain Barrel construction and art project
- Ocean County Recycling- Expand municipal recycling efforts
- Association of New Jersey Environmental Commissions - Open Space inventory
- Green Acres - Open Space and Recreation planning and upgrades
- Clean Communities
- NJ Environmental Infrastructure Trust
- Ocean County Tourism; ecotourism
- Green Communities – Community vegetation planning grant
- NJEIT – Barnegat Bay Storm water Management projects

Donald Myers, Beach Patrol

- Ocean County Tourism – Life Guard in Training Grant

Motion to approve items 2 thru 6:

Motion: Lattanzi Ayes: Lattanzi, Bayard, Mancini

Second: Bayard Nays:

CONTRACTS AND AWARDS

7. Resolution 13-1230.06(a&b): Authorize the award of various Professional Service Contracts for 2014:

- a. Contractors meeting or exceeding \$17,500.00

**RESOLUTION AUTHORIZING THE AWARD OF CONTRACTS FOR
2014 PROFESSIONAL SERVICES**

WHEREAS, the Township of Long Beach has a need to acquire various professional services as listed below as an alternative method contract pursuant to the provisions of N.J.S.A.19:44A-20.4 or 20.5; and

WHEREAS, P.L. 195, Chapter 353 of the laws of the State of New Jersey provide that certain professional services are exempt from public bidding; and

WHEREAS, the Township of Long Beach wishes to award contracts without competitive bidding for various professional services pursuant to NJSA 40A:11-5(a)(a)(i). Such contracts and resolutions are available for public inspection at the office of the Township Clerk; and

WHEREAS, the statute defines professional services as services rendered by a person authorized by law to practice a recognized profession, which practice is regulated by law; and

WHEREAS, the listed services are recognized professions, which professions are regulated by law; and

WHEREAS, those listed below completed and submitted Business Entity Disclosure and Political Contribution Disclosure Certifications which certify that they have not made any reportable contributions to a political or candidate committee in the Township of Long Beach in the previous one year, and that the contract will prohibit those listed from making any reportable contributions through the term of the contract; and

WHEREAS, the Board of Commissioners of Township of Long Beach has determined and certified in writing that the value of the services may meet or exceed \$17,500.00; and

WHEREAS, the Chief Financial Officer has provided certification of the availability of funds as per N.J.A.C. 5:30-5.4.

NOW, THEREFORE BE IT RESOLVED that the Board of Commissioners of the Township of Long Beach authorizes the Mayor to enter into contracts from January 1st 2014 through December 31st 2014 as per specific contract terms with the Professionals listed below as described herein; and

<u>NAME</u>	<u>DESCRIPTION OF SERVICES</u>	<u>AMOUNT</u>
<u>Suplee, Clooney & Co.</u> \$175.00	Auditor	Hourly \$75.00 to
<u>Raymond, Coleman, Heinold & Norman, LLP</u>		
Armando Riccio, Esq.	Labor & Contract Neg. Counsel	Hourly \$175.00
Thomas Coleman, Esq.	Municipal Solicitor	Hourly \$175.00
<u>Citta, Holzapfel, & Zabarsky</u>		
Steven A. Zabarsky, Esq.	General Conflict Attorney	Hourly Max.\$200.00
Steven A. Zabarsky, Esq.	Municipal Prosecutor	Annual: \$22,367.60
Robert Zavistoski, Esq.	Alt. Municipal Prosecutor	Special Session(s): \$500.00
Christopher J. Grenda, Esq.		Alt. Municipal Prosecutor
Christian E. Schlegel, Esq.	Alt. Municipal Prosecutor	
Matthew J. Dorry, Esq	Alt. Municipal Prosecutor	
Robert A. Greitz, Esq	Alt. Municipal Prosecutor	
<u>Maggs & McDermott, LLC</u>		
Tennant D. Magee, Sr.	Assistant Municipal Solicitor	Hourly \$175.00
<u>Parker McCay, P.A.</u>	Bond Attorney Statement Prep (hrly)	\$95.00 to \$275.00
	Bond Sales	Max: \$20,000.00
<u>Shackleton & Hazeltine</u>	Beach Project	Hourly Max.: \$200.00
	Municipal Solicitor	Hourly Max.: \$200.00
	Other Attorneys	Hourly Max: \$200.00
	Paralegals	Hourly Max: \$125.00
<u>Island Medical P.A.</u>		
Medical Services		per visit: \$35.00 to \$145.00
<u>RPL Consulting, LLC</u>	Construction Consultant	Annual: \$99,144.00
<u>Winning Strategies, LLC</u>	Lobbyist	Monthly \$5,000.00
<u>Hall Realty Consultants</u>		
Appraisal Services		Hourly: \$55.00 to \$320.00
Richard E. Hall, MAI, CRE		
File Preparation		
<u>Integra Realty Resources</u>	Appraisal Services	
Anthony S. Graziano, MAI,		
File Preparation		Hourly Max: \$195.00 to \$300.00
CRE, FRICS		
<u>Robert W. Kirwan Appraisal</u>		
Appraisal Services		Appraisal Max: \$800.00
<u>Tetra Tech</u>		
Ground Water Sampling		Annual: \$40,200.00

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Political Contribution Disclosure Form as required be placed on file with the Municipal Clerk; and

BE IT FINALLY RESOLVED that the Municipal Clerk shall send a notice of the alternative method professional appointments and have same published at least once

in the official newspaper of the Township of Long Beach and shall keep the resolution and contracts on file for public inspection.

b. Contractors not exceeding \$17,500.00

RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR PROFESSIONAL SERVICES

WHEREAS, the Township of Long Beach has a need to acquire the professional service listed below as a non-fair and open contract pursuant to the provisions of N.J.S.A.19:44A-20.4 or 20.5; and

WHEREAS, P.L. 195, Chapter 353 of the laws of the State of New Jersey provide that certain professional services are exempt from public bidding; and

WHEREAS, the Township of Long Beach wishes to award a contract without competitive bidding for professional services pursuant to NJSA 40A:11-5(a)(a)(i). Such contract and resolution is available for public inspection at the office of the Township Clerk.

WHEREAS, the statute defines professional services as services rendered by a person authorized by law to practice a recognized profession, which practice is regulated by law; and

WHEREAS, the listed services is a recognized profession, which profession is regulated by law; and

WHEREAS, the Board of Commissioners of Township of Long Beach has determined and certified in writing that the value of the services will not meet or exceed \$17,500.00; and

WHEREAS, the CFO has provided certification of the availability of funds as per N.J.A.C. 5:30-5.4.

NOW, THEREFORE BE IT RESOLVED that the Board of Commissioners of the Township of Long Beach authorizes the Mayor to enter into a contract with the Professional listed below as described herein effective through December 31, 2014; and

<u>NAME</u>	<u>DESCRIPTION OF SERVICES</u>	<u>AMOUNT</u>
Rumpf, Reid & Dolcy		
Brian E. Rumpf, Esq.	Conflict Public Defender	Per session: \$400.00
Christopher Reid, Esq.	Conflict Public Defender	
Colleen M. Dolcy, Esq.	Conflict Public Defender	
Stuart D. Snyder, Esq.	Public Defender	Annual: \$7,140.00
Robert L. Morgan	Pediatric Services	Per session: \$500.00

BE IT FURTHER RESOLVED that the Municipal Clerk shall send a notice of the professional appointments and have same published at least once in the official newspaper of the Township of Long Beach and shall keep the resolution, contracts, and certifications on file for public inspection.

8. Resolution 13-1230.07(a-c): Renew various shared service agreements:

a. Ship Bottom, Dispatch Services 2014-2017

A RESOLUTION OF THE TOWNSHIP OF LONG BEACH, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE RENEWAL AND CONTINUATION OF AN INTERLOCAL AGREEMENT WITH THE BOROUGH OF SHIP BOTTOM IN ACCORDANCE WITH N.J.S.A. 40:8A-1 ET SEQ. FOR DISPATCHING SERVICES

WHEREAS, the Interlocal Services Act, N.J.S.A. 40:8A-1 et seq. authorizes two or more municipalities to enter into a mutual service agreement for the provision of certain governmental services; and

WHEREAS, Section 4 of P.L.1973, c.208(C.40:8A-4) has been amended and approved as Chapter 356, on January 5, 1996 to authorize that such agreements can be adopted by Resolution; and

WHEREAS, it is deemed to be in the best public interest of the residents and taxpayers of the Borough of Ship Bottom to authorize the renewal and continuation of such agreement for police dispatching services; and

WHEREAS, it is the desire of the Board of Commissioners of the Township of Long Beach to authorize the execution of a renewal agreement with the Borough of Ship Bottom for police dispatching services in accordance with the terms set forth in the said Agreement; and

WHEREAS, the Borough has requested that the Township furnish to the Borough general police dispatching services, NCIC Look-Up Services, name and address property look-up services, and 911 emergency dispatching services in accordance with the provisions of the last contract and subject to increased cost to the Borough.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Long Beach, County of Ocean, State of New Jersey that the Mayor and the Municipal Clerk are hereby authorized to execute an Interlocal Government Services Renewal Agreement with the Borough of Ship Bottom for police dispatching services a copy of which is attached hereto, in accordance with the provisions of law, commencing January 1, 2014 and terminating December 31, 2017; and **BE IT FURTHER RESOLVED** that this Resolution shall take effect January 1, 2014.

b. Harvey Cedars, Dispatch Services 2014-2016

A RESOLUTION OF THE TOWNSHIP OF LONG BEACH, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE RENEWAL AND EXECUTION OF AN SHARED SERVICE AGREEMENT WITH THE BOROUGH OF HARVEY CEDARS FOR DISPATCHING SERVICES

WHEREAS, the Shared Services Act, N.J.S.A. 40:8A-1 et seq. authorizes two or more municipalities to enter into a mutual service agreement for the provision of certain governmental services; and

WHEREAS, Section 4 of P.L.1973, c.208(C.40:8A-4) has been amended and approved as Chapter 356, on January 5, 1996 to authorize that such agreements can be adopted by Resolution; and

WHEREAS, the Borough has requested the Township to furnish to the Borough general police dispatching services, NCIC Look Up Service, name and address property look up services and 911 emergency dispatching services; and

WHEREAS, it is the desire of the Board of Commissioners of the Township of Long Beach to authorize the renewal and execution of a agreement with the Borough of Harvey Cedars for police dispatching services in accordance with the terms set forth in the said Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Long Beach, County of Ocean, State of New Jersey that the Mayor and the Municipal Clerk are hereby authorized to renew and execute a Shared Services Agreement with the Borough of Harvey Cedars for police dispatching services, commencing January 1, 2014 through December 31, 2016, a copy of which is attached hereto, in accordance with the provisions of law; and **BE IT FURTHER RESOLVED** that this Resolution shall take effect January 1, 2014.

c. Barnegat Light, Police Services 2014-2017

A RESOLUTION OF THE TOWNSHIP OF LONG BEACH, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT FOR DISPATCH AND POLICE SERVICES WITH THE BOROUGH OF BARNEGAT LIGHT

WHEREAS, the Shared Services Act, N.J.S.A. 40A:65-1 et. seq. authorizes two or more municipalities to enter into a Shared Service agreement for the provision of certain governmental services; and

WHEREAS, Section 4 of P.L.1973, c.208(C.40:8A-4) has been amended and approved as Chapter 356, on January 5, 1996 to authorize that such agreements can be adopted by Resolution; and

WHEREAS, the Borough has requested the Township to furnish to the Borough general police dispatching services, NCIC Look Up Service, name and address property look up services and 911 emergency dispatching services; and

WHEREAS, it is deemed to be in the public interest for the Township of Long Beach to execute such an agreement with the Borough of Barnegat Light to provide Dispatch and Police Services to Barnegat Light in accordance with the terms set forth in the said Agreement for the term January 1, 2014 through December 31, 2017.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Long Beach, County of Ocean, State of New Jersey that the Mayor and Municipal Clerk are hereby authorized to execute a Shared Services Agreement with the Borough of Barnegat Light for Police Services, a copy of which is attached hereto, in accordance with the provisions of law; and

BE IT FURTHER RESOLVED that this Resolution shall take effect January 1, 2014.

9. Resolution 13-1230.08: Authorize the Tax Appeal officers for 2014

WHEREAS, from time to time the Tax Assessor discovers an error in calculation, transposing, measurement, or typographical errors, in the tax assessments on the tax list after the time the County Board of Taxation has certified the tax rates for the tax year or a property becomes subject to a roll-back assessment; and

WHEREAS, the governing body of the Taxing District of the Township of Long Beach is desirous that every taxpayer pays his fair share of taxes; and

WHEREAS, if the above discovered errors are not corrected or a roll-back assessment not applied, the taxpayers affected would not be paying their fair share of taxes; and

WHEREAS, the method for correcting such errors is to file a Petition of Appeal or Complaint with the Ocean County Board of Taxation.

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Taxing District of the Township of Long Beach that Tracy A. Hafner, Certified Tax Assessor, and / or the firm of Raymond, Coleman, Heinold & Norman, LP is/are hereby authorized to act as the agents for the Taxing District during the Year of 2014 and file a Petition of Appeal or Complaint with the Ocean County Board of Taxation to correct such assessments to the proper value and that a copy of any Petition of Appeal or Complaint filed with the Ocean County Board of Taxation under this Resolution be filed with the Municipal Clerk.

BE IT FURTHER RESOLVED that the Certified Tax Assessor and/or the firm of Raymond, Coleman, Heinold & Norman, LP is/are hereby authorized to execute stipulations of settlement on any tax appeal or complaint filed by the taxing district or by a taxpayer in the tax year 2014 and that a certified copy of this Resolution be forwarded to the Ocean County Board of Taxation with any such Petition of Appeal.

10. Resolution 13-1230.09(a-d): Approve various contracts per bid:

- a. 2013 Water Main Replacement Project
DSC Construction: \$1,857,370.00

A RESOLUTION AWARDDING A CONTRACT FOR THE NJ DEPARTMENT OF ENVIRONMENTAL PROTECTION INFRASTRUCTURE TRUST WATER MAIN REPLACEMENT PROJECT #1517001-014 IN THE TOWNSHIP OF LONG BEACH, PER BID

WHEREAS, the Township of Long Beach solicited bids for the NJ DEP Water Main Replacement Project 1517001-014 in the Township of Long Beach utilizing the New Jersey Environmental Infrastructure Trust; and

WHEREAS, it is in the opinion of the Board of Commissioners of the Township that the lowest qualified bid be accepted for same; and

WHEREAS, DSC Construction, Inc. gave the lowest responsible bid in accordance with the bid specifications for the NJ DEP Water Main Replacement Project 1517001-014 pursuant to the municipal engineer and the municipal attorney's review and certification; and

WHEREAS, the Chief Financial Officer of the Township of Long Beach has issued a Certificate of Availability of Funds in the appropriation created by: Ordinance 13-40 Water Main Replacement (NJEIT) Account #U-08-55-959-901 in the amount of \$1,857,370.00.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Long Beach this 30th day of December 2013, for the reasons aforesaid, that a contract be and is hereby awarded, subject to receipt of written authorization from the State of New Jersey Department of Environmental Protection, to:

DSC Construction, Inc.
308 Lexington Avenue

Bayville, NJ 08721

for the NJ DEP Water Main Replacement Project 1517001-014 in an amount not to exceed One Million Eight Hundred Fifty Seven Thousand Three Hundred Seventy Dollars No Cents (\$1,857,370.00) as per the bid received on December 12, 2013.

- b. 2013 Sanitary Sewer Replacement Project
P&A Construction: \$2,342,582.27

A RESOLUTION AWARDDING A CONTRACT FOR THE NJ DEPARTMENT OF ENVIRONMENTAL PROTECTION INFRASTRUCTURE TRUST SEWER MAIN REPLACEMENT PROJECT #S340023-05 IN THE TOWNSHIP OF LONG BEACH, PER BID

WHEREAS, the Township of Long Beach solicited bids for the NJ DEP Sewer Main Replacement Project #S340023-05 in the Township of Long Beach utilizing the New Jersey Environmental Infrastructure Trust; and

WHEREAS, it is in the opinion of the Board of Commissioners of the Township that the lowest qualified bid be accepted for same; and

WHEREAS, P & A Construction, Inc. gave the lowest responsible bid in accordance with the bid specifications for the NJ DEP Sewer Main Replacement Project #S340023-05 pursuant to the municipal engineer and the municipal attorney's review and certification; and

WHEREAS, the Chief Financial Officer of the Township of Long Beach has issued a Certificate of Availability of Funds in the appropriation created by: Ordinance 13-41 Sewer Pipes (NJEIT) Account #U-08-55-960-901 in the amount of \$2,342,582.27

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Long Beach this 30th day of December 2013, for the reasons aforesaid, that a contract be and is hereby awarded, subject to receipt of written authorization from the State of New Jersey Department of Environmental Protection, to:

P & A Construction, Inc.
P.O. Box 28

Colonia, NJ 07067-0028

for the NJ DEP Sewer Main Replacement Project #S340023-05 in an amount not to exceed Two Million Three Hundred Forty Two Thousand Five Hundred Eighty Two Dollars and Twenty Seven Cents (\$2,342,582.27) as per the bid received on December 12, 2013.

c. North Beach Pump Station Site
DeMaio Electric: \$227,300.00

A RESOLUTION AWARDDING A CONTRACT FOR NORTH BEACH SANITARY SEWER PUMP STATION SITE RESTORATION AND GENERATOR REPLACEMENT IN THE TOWNSHIP OF LONG BEACH, PER BID

WHEREAS, pursuant to N.J.S.A.40A:11-1 et seq., the Township of Long Beach has solicited bids for site restoration and generator replacement at the sewer pump station in the North Beach section of the Township of Long Beach; and

WHEREAS, it is in the opinion of the Board of Commissioners of the Township that the lowest qualified bid be accepted for same; and

WHEREAS, DeMaio Electrical Company, Inc., PO Box 5907, Hillsborough, NJ 08844 gave the lowest qualified bid as per the Municipal Engineer and the Municipal Attorney's review and certification; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available in the following appropriations: Ordinance 13-36 REPL EQP-NB Pump Station Account# U-08-55-958-901 in the amount of \$220,000.00; ORDINANCE 13-36 REPL EQP-NB Pump Station Account# U-08-55-958-951 Account# U-08-55-929-951 in the amount of \$7,300.00.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Long Beach this 30th day of December 2013, for the reasons aforesaid, that a contract be and is hereby awarded to:

DeMaio Electrical Company, Inc.
330 Roycefield Road, Unit D
Hillsborough, NJ 08844

for site restoration and generator replacement at the sewer pump station in the North Beach section of the Township of Long Beach in an amount not to exceed Two Hundred Twenty Seven Thousand Three Hundred Dollars (\$227,300.00) as per the bid received and opened December 12, 2013.

d. 2014 Salt Dome and Bank Stabilization Project
MiBo Construction. Co., Inc: \$392,405.00

A RESOLUTION AWARDDING A CONTRACT FOR SFY 2014 SALT DOME AND BANK STABILIZATION, NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE TRUST PROJECT #S344170-2, IN THE TOWNSHIP OF LONG BEACH, PER BID

WHEREAS, pursuant to N.J.S.A.40A:11-1 et seq., the Township of Long Beach has solicited bids for the 2014 Salt Dome and Bank Stabilization Project, NJEIT #S344170-2 for the Public Works Department of the Township of Long Beach; and

WHEREAS, five (5) bids were received; Bulk Storage, Inc. was the lowest bidder at Three Hundred Eighty Eight Thousand Four Hundred Forty Seven Dollars (\$388,447.00) and MiBo Construction Co., Inc. was the second lowest bidder at Three Hundred Ninety Two Thousand Two Hundred Thirty Five Dollars (\$392,235.00); and

WHEREAS, pursuant to the review by the Township Engineer, Frank J. Little and the review and certification by Township Assistant Solicitor, Tennant D. Magee, Esq. material defects in the bid submitted by Bulk Storage, Inc. have deemed it non-responsive; and

WHEREAS, it is in the opinion of the Board of Commissioners of the Township of Long Beach that the responsive and qualified bid submitted by MiBo Construction Co., Inc. be accepted; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available in the following appropriations: Ordinance 12-20 Construction of a Salt Dome, Account# U-08-55-954-901 in the amount of \$392,235.00.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Long Beach this 30th day of December 2013, for the reasons aforesaid, that a contract be and is hereby awarded, subject to receipt of written authorization from the State of New Jersey Department of Environmental Protection, to:

MiBo Construction Co., Inc.

331 White Horse Pike

Atco, NJ 08004

for the 2014 Salt Dome and Bank Stabilization Project, NJEIT #S344170-2 for the Public Works Department of the Township of Long Beach in an amount not to exceed Three Hundred Ninety Two Thousand Two Hundred Thirty Five Dollars (\$392,235.00) as per the bid received and opened December 12, 2013.

11. Resolution 13-1230.10: Approve a shared service agreement for Lobbying Services, Long Beach Twp. being the lead agency at 62%:

Harvey Cedars: 11%

Ship Bottom: 08%

Surf City: 08%

Beach Haven: 11%

RESOLUTION AUTHORIZING A SHARED SERVICE AGREEMENT AMONG FIVE (5) LONG BEACH ISLAND MUNICIPALITIES, WITH THE TOWNSHIP OF LONG BEACH THE LEAD AGENCY, FOR THE PURPOSE OF ENTERING INTO A CONTRACT WITH WINNING STRATEGIES WASHINGTON, LLC

WHEREAS, the Township of Long Beach has agreed with the Borough of Harvey Cedars, the Borough of Surf City, the Borough of Ship Bottom and the Borough of Beach Haven to enter into a Shared Services Agreement to retain the services of Winning Strategies Washington, LLC to lobby the Congress of the United States to provide funding for the U.S. Army Corps of Engineers Beach Protection and Maintenance Project for Long Beach Island; and

WHEREAS, the said Shared Services Agreement provides that the costs of the lobbying contract shall be borne in accordance with the following schedule:

Long Beach Township 62%

Borough of Harvey Cedars 11%

Borough of Surf City 08%

Borough of Ship Bottom 08%

Borough of Beach Haven 11%; and

WHEREAS, the said Shared Services Agreement provides that the Township of Long Beach shall be the signatory party with Winning Strategies Washington, LLC.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Long Beach, a municipal corporation of the State of New Jersey, at a regular meeting held Monday, December 30, 2013 that the Mayor and Municipal Clerk are hereby authorized and directed to enter into a Shared Services Agreement with the above mentioned Long Beach Island municipalities.

Motion to approve items 7 thru 11:

Motion: Lattanzi Ayes: Lattanzi, Bayard, Mancini

Second: Bayard Nays:

FINANCIAL APPROVALS

12. Resolution 13-1230.11(a-c): Approve various actions by the Tax Collector:

- a. Authorize the interest rate to be charged on delinquent accounts and to waive interest charges for a 10-day period after a due date

RESOLUTION FIXING THE RATE OF INTEREST TO BE CHARGED ON DELINQUENT TAXES AND SETTING THE GRACE PERIOD FOR 2013 and 2014

WHEREAS, N.J.S.A.54:4-67 governs the interest rates to be charged on delinquent taxes and allows the governing body to set a grace period not to exceed ten (10) calendar days. Payments received after the ten day grace period will have interest charged back to the due date; and

WHEREAS, interest on delinquent taxes may be fixed at a rate that shall not exceed 8% per annum on the first \$1,500.00 of delinquency, and 18% per annum on

that portion in excess of \$1,500.00, to be calculated from the date the tax was payable until the date that actual payment to the tax collector is made.

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Township of Long Beach, County of Ocean, State of New Jersey, as follows:

1. That the Tax Collector is instructed that no interest shall be charged if a payment of a quarterly tax installment is received by the Tax Collector within the tenth (10th) calendar day following the date upon which that tax installment became payable. Payments received after the 10 day grace period will have interest charged back to the due date.
2. That the Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes becoming delinquent after the due date and 18% per annum on any amount of the delinquent taxes in excess of \$1,500.00.
 - b. Authorize the cancellation of over-payments and delinquencies of less than \$10 for taxes

**RESOLUTION AUTHORIZING THE CANCELLATION OF
OVERPAYMENTS AND DELINQUENCIES OF LESS THAN \$10.00 FOR TAXES**

WHEREAS N.J.S.A. 40A:5-17.1(b) authorizes a governing body to designate an authorized municipal employee to process, without further action on the part of the governing body, the cancellation of any property tax overpayment or delinquency of less than ten dollars (\$10.00); and

WHEREAS, it is more cost effective to cancel said overpayments and delinquent amounts.

NOW THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Township of Long Beach, County of Ocean, State of New Jersey that the Tax Collector is hereby authorized to cancel the overpayment or delinquent balances of less than \$10.00 on the tax records.

- c. Authorize the Tax Collector to hold a tax sale in 2014 for 2013 delinquencies

RESOLUTION AUTHORIZING A TAX SALE FOR 2013 CHARGES

WHEREAS, N.J.S.A. 54:5-19 provides that a municipality may, by resolution, provide for tax sale no earlier than the last month of the municipality's fiscal year when unpaid taxes or other municipal liens or charges are in arrears in the fiscal year designated in such resolution; and

WHEREAS, the governing body acknowledges that a tax sale shall be held no earlier than December 2013 and no later than December 31, 2014 for the charges in arrears for the year 2013.

WHEREAS, N.J.S.A. 54:5-26 provides that in lieu of any two of the four publications, notice to the property owner and to any person or entity entitled to notice of foreclosure as per N.J.S.A. 54:5-104.48 may be given. The costs of which shall be additional to the cost of sale provided in N.J.S.A. 54:5-38. The additional costs are not to exceed \$25.00 for each set of notices for a particular property.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Long Beach, County of Ocean and State of New Jersey as follows:

1. The Tax Collector is hereby directed and authorized to conduct a tax sale no earlier than December of 2013 and no later than December 31, 2014 for unpaid taxes or other municipal liens or charges, or parts thereof, that are in arrears for the 2013 fiscal year upon written authorization by the Board of Commissioners.
 2. The Tax Collector may, in lieu of any two of the four publications, send notification of the Lien Sale and said charges are not to exceed \$25.00 for each set of notices for a particular property.
 3. A certified copy of this resolution shall be forwarded to the Tax Collector and Chief Financial Officer for the Township of Long Beach.
13. Resolution 13-1230.12: Accept a Performance Bond:
LUB 23-13; Block 14.02 Lot 12

WHEREAS, the Township of Long Beach has received from Veronica Astrom, Official Check #1488600708 dated December 23, 2013 in the amount of Fifteen Thousand Seven Hundred Thirty Dollars (\$15,730.00) drawn on Bank of America, representing the required Performance Bond for a Minor Subdivision #LUB-23-13, Block 14.02, Lot 12 (14 W. Winifred Avenue).

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Township of Long Beach accepts this bond as per its Municipal Land Use Ordinance and as per the recommendation and certification of the Municipal Engineer.

14. Resolution 13-1230.13: Amend Resolution 13-1220.06 to correct an appropriation account transfer

WHEREAS, as per Resolution 13-1220.06 various appropriation transfers were approved; and

WHEREAS, an incorrect account number, Construction S&W Acct# 3-01-22-195-201, \$15,000.00 was submitted in error for the transfer; and

WHEREAS, the correct account for this transfer should be (Tax Assessor O&E Acct # 3-01-20-150-029, \$15,000.00)

NOW, THEREFORE BE IT RESOLVED that the Board of Commissioners of the Township of Long Beach approve the amendment to Resolution 13-1220.06 to record and reflect the correct account number.

15. Resolution 13-1230.14: Approve the 2014 Temporary Municipal Budget

WHEREAS, the statutes provide for the making of temporary appropriations for the period of January 1st to the date of adoption of the Local Municipal Budget; and

WHEREAS, the Governing Body of the Township of Long Beach, County of Ocean, desires to provide for an orderly method to meet claims during the foresaid period, prior to the adoption of the Local Municipal Budget.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Long Beach that the following appropriations, attached as Schedule A – Temporary Current Fund, Schedule B – Temporary Water/Sewer Budget, are hereby adopted as the 2014 Temporary Budget.

16. Resolution 13-1230.15: Approve vouchers for payment
Bills in the amount of: \$31,844.21

RESOLUTION OF THE TOWNSHIP OF LONG BEACH, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE PAYMENT OF TOWNSHIP BILLS

WHEREAS, the Chief Financial Officer and various Department Heads of the Township of Long Beach have carefully examined all vouchers presented for the payment of claims; and

WHEREAS, after due consideration of the said vouchers, the Board of Commissioners of the Township of Long Beach has approved payment of same.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Long Beach as follows:

- The said approved vouchers amounting to the sum of \$31,844.21 be and the same are hereby authorized to be paid on December 30, 2013.

The Municipal Clerk be and she is hereby directed to list on the page in the Minute Book following the Minutes of this meeting all of the said vouchers hereby authorized to be paid.

Motion to approve items 12 thru 16:

Motion: Lattanzi Ayes: Lattanzi, Bayard, Mancini

Second: Bayard Nays:

COMMISSIONERS' REPORTS

Commissioner Lattanzi reported the 2014 budget process was underway, noting the auditors Bob Swisher and Brian Logan from the firm Suplee Clooney & Co. were in attendance along with the CFO Lisa Jones.

Commissioner Bayard had no comments.

Mayor Mancini announced he had met with Congressman LoBiondo and asked if he would assist us by asking the ACOE for the start date and plan for the beach replenishment project for the upcoming year, so that we could let residents and renters be aware.

OPEN PUBLIC SESSION

Greg Kopenhaver, Brant Beach, thanked the Commissioners for approving the salt dome and the fence project at the Public Works Yard.

Bill Kunz, Brant Beach, commented that certain legislators were making it mandatory to do the flag salute at the beginning of all meetings, noting that we already complied.

Bill Kunz also thanked the Commissioners for a job well done in 2013. He also commented on an article in the Beach Haven Times that highlighted negativity towards the beach replenishment project instead of the positive.

Motion for adjournment at 10:15 am.

Motion: Lattanzi Ayes: Lattanzi, Bayard, Mancini

Second: Bayard Nays:

Lynda J. Wells, RMC
Municipal Clerk

Joseph H. Mancini, Mayor

Ralph H. Bayard, Commissioner

Dr. Joseph P. Lattanzi, Commissioner