#### **RABAN & RABAN**

Attorneys at Law

REGINALD J. RABAN (Retired)

JAMES S. RABAN\*▲

11710 Long Beach Blvd. Haven Beach, NJ 08008

MEMBER OF NJ BAR \*
MEMBER OF PA BAR ▲

TEL (609) 492-0533 FAX (609) 492-0464 Email: jraban@regraban.com

July 8, 2024

Via Hand Delivery and Jfife@longbeachtownship.com Jackie Fife Long Beach Township Land Use Board 6805 Long Beach Boulevard Brant Beach, NJ 08008

Re:

123 E. Maryland LLC Minor Subdivision and Bulk Variance

Block 7.11, Lots 6

123 E. Maryland Ave., Long Beach Township

#### Dear Jackie:

Enclosed please find the following with regard to the above referenced matter:

- (x) Original and 14 copies of Land Use Development Application;
- (x) 15 copies of Minor Subdivision Plan prepared by James Brzozowski of Horn, Tyson & Yoder, Inc.;
- (x) 15 copies of Tax Map with Property Lot and Block highlighted;
- (x) 15 color copies of four Property Photos;
- (x) 1 copy of Affidavit of Ownership;
- (x) W-9
- (x) 1 copy of Signed Checklist;
- (x) 1 copy of Technical Checklist;
- (x) 1 Proposed Public Notice;
- (x) Application Fee check 3421 Amount \$1,125.00
- (x) Attorney Escrow check 3422 Amount \$2,500.00
- (x) Please consent and/or approve for public hearing on August 14, 2024 at 6:30 p.m.

If you have any questions, please do not hesitate to contact me. Thank you for your courtesies and attention to this matter.

Jackie Fife July 8, 2024 Page 2

If you have any questions, please do not hesitate to contact me. Thank you for your courtesies and attention to this matter.

Very truly yours.

JAMÉS S. RABAN

JSR/dh Encl.

Cc: 123 E. Maryland LLC (via email)

James Brzozowski, P.E., P.P. (via email) Frank Little, P.E., P.P. (via email) (w/encl.) Kevin Quinlan, Esq. (via email) (w/encl.)

	TO THE LONG BEACH ND USE BOARD	Do not write below -	for official use only
Project Name: 123 E	. Maryland LLC Subdivision	Date Received:	rth.
Block: 7.11	Lot(s): 6	Application Fee: Escrow Fee:	\$ \$
Property Address: 1	23 E. Maryland Ave.	Docket Number:	
CHECK ALL THAT A	APPLY:		
Use Into	k Variance Variance  crpretation  ormal  nditional Use	Minor Subdivision Major Subdivision/ Major Subdivision I Site Plan/Prelimina Site Plan/Final	Preliminary Final Major
DO NOT LE	JESTIONS. IF NOT APPLICABI AVE BLANKS. INCOMPLETE A ACCEPTED OR WILL BE DEEM	APPLICATIONS WI	
1. Applicant Name:			
	121 S. Mountain Ave.	City: Montclair	<b>Zip:</b> <u>07042</u>
Phone: /047\ 244 c	1662 e-mail: solassor@	namail aam	•
Phone: (917) 214-9	Sylasser (c	gmail.com	
Applicant is: $\square$		ation   Partnersh	ip 🛮 LLC
Applicant is:   If applicant and/o addresses of all sto separate paper. C		ation □ Partnersh partnership set forth having 10% or more by a New Jersey lice	the names interest on a
Applicant is:   If applicant and/o addresses of all sto separate paper. C and include a Reso	Owner	ation □ Partnersh partnership set forth having 10% or more by a New Jersey lice	the names interest on a
Applicant is:   If applicant and/o addresses of all sto separate paper. C	Owner	ation □ Partnersh partnership set forth having 10% or more by a New Jersey lice	the names interest on a
Applicant is:   If applicant and/o addresses of all sto separate paper. C and include a Resonance.  Owner's Name:	Owner	ation □ Partnersh partnership set forth having 10% or more by a New Jersey licer on.	the names interest on a ised attorney
Applicant is:   If applicant and/o addresses of all sto separate paper. C and include a Reso 2. Owner's Name:  Address: Street:  Phone:	Owner	ation   Partnership set forth having 10% or more by a New Jersey liceron.  City:	the names interest on a nsed attorneyZip:
Applicant is:   If applicant and/o addresses of all sto separate paper. C and include a Resolution.   Owner's Name: Address: Street: Phone:  All owners must b	Owner	ation   Partnership set forth having 10% or more by a New Jersey liceron.  City:	the names interest on a nsed attorneyZip:
Applicant is:   If applicant and/o addresses of all sto separate paper. C and include a Reso.  Owner's Name: Address: Street: Phone:  All owners must b.  Attorney:	Owner	ation   Partnership set forth having 10% or more by a New Jersey liceron.  City:  (Use additional pages)	the names interest on a nsed attorney  Zip: ges if necessary)
Applicant is:   If applicant and/o addresses of all sto separate paper. C and include a Resolution.   Owner's Name: Address: Street: Phone:  All owners must book address: Street: Address: Street: Address: Street: Address: Street: Address: Street: Phone:	Owner	ration   Partnership set forth having 10% or more by a New Jersey liceron.  City:  (Use additional pagents)	the names interest on a nsed attorney  Zip: ges if necessary)
Applicant is:   If applicant and/o addresses of all sto separate paper. C and include a Resolution.   Owner's Name: Address: Street: Phone:  All owners must book address: Street: Address: Street: Address: Street: Address: Street: Address: Street: Phone:	Owner	ration   Partnership set forth having 10% or more by a New Jersey liceron.  City:  (Use additional pagents)	the names interest on a nsed attorney  Zip: ges if necessary)
Applicant is:   If applicant and/o addresses of all sto separate paper. C and include a Research Commer's Name:  Address: Street: Phone:  All owners must be address: Street: Phone:  Address: Street: Phone: (609) 492	Owner	ration   Partnership set forth having 10% or more by a New Jersey liceron.  City:  (Use additional pagents)	the names interest on a nsed attorney  Zip: ges if necessary)
Applicant is:   If applicant and/o addresses of all sto separate paper. C and include a Reso.  Owner's Name: Address: Street: Phone: All owners must b.  Attorney: Address: Street: Phone: (609) 492	Owner	ration   Partnership set forth having 10% or more by a New Jersey liceron.  City:  (Use additional pagents)	the names interest on a nsed attorney  Zip:  Zip:  Zip: 08008

5. Architect:	N/A			
Address: Street:			City:	Zip:
Phone:	e-m	nail:		
Attache additiona	l sheets if necessary	•	•	
6. Location of prope Zone: R-50	•	rea: 8,187.51	Lot Dimens	ions: 82.5' x 100.01'
7. Is the property lo	cated on a county r	oad? No	·	
8. Current Use: Sing	gle-family dwelling			
<del>-</del>	ng Units: 1	No. of	Commercial Uni	ts: 0
9. Proposed Use: 2	single-family building	Inte		
	•		· · ·	<b>H</b>
10. When was the pro	sperty purchased:	0/21/24		
11. Date of Last Cert	ificate of Occupanc	:y:	<u> </u>	Attach Copy
12. Date of last const	ruction, alteration		A	ttach copies of permits
13. Existing condit	ions	Pre-Existing	Proposed con	ditions Variance Needed
Building Height:			Building Height:	Meeded
Front Yard Set Back			ront Yard Set Back	
Side Yard Set Back		_	ide Yard Set Back	
Side Yard Set Back		🗆 s	ide Yard Set Back	<u> </u>
Rear Yard Set Back	·	_ □ F	lear Yard Set Back	
Dist. to Adj. Struct.			Dist. to Adj. Struct.	
Lot Coverage (sq.ft.	)		ot Coverage (sq.ft.)	
% Lot Coverage			6 Lot Coverage	
% Impervious Cove			6 Impervious Cover	
No. Principal Struct		C-1	No. Principal Struct	
No. Accessory Struc	tures	רייו	No. Accessory Struct	<u></u>
Lot Width		□	, , , , , , , , , , , , , , , , , , , ,	
14. Existing Restrict				~
`	strictions:		(Attach (	A
(B) Easemen			(Attach C	<del>-</del> : -
(C) Condom	inium:		(Attach C	Copies) 🛛 None
15. Proposed Restric				✓ None
* See Application providing the	in Supplement existing and	regarding proposed	a waiver r	equest from

(A) List Required Variances: (Include Ordinance Number)		None
See attached Application Supplement.		
	· s · · · ·	
On a separate paper provide legal theory supporting variance relief.		•
		None
(B) List of Requested Waivers:	LJ	140116
17. Briefly describe any prior or currently pending proceedings before the Land or any other Federal, State, County or local Board or Agency involving this prop the subject of this application and attach copies of any application, supporting or pleadings, decisions and/or orders from the relevant entity including any denial	erty v locum	vhich is
	ė	

ALL OWNERS	OF RECORD AND APPLICANT MUST SIG	n application. (Attach additional pages if necessai
	•	123 E. Maryland, LLC
Dates:	7/8/24	× Sett R Christer, Owner
Dates:	,	Managing Member (Print name under signature)  123 E. Maryland, LLC  x Meffy Grant Connection, Owner Managing Member (Print name under signature)
Арриса	nt Signature (if different from o	witci).
Dates:		, Applicant
		(Print name under signature)
		, Applicant
Dates:		(Print name under signature

MUST BE SIGNED BY OWNER(S) AND/OR APPLICANT NOT ATTORNEY

### OWNERSHIP INFORMATION SUPPLEMENT

123 E. Maryland LLC (Applicant) Membership Interests:

Seth Glasser: 50% 121 S. Mountain Ave. Montclair, NJ 07042

Ira Kapnick: 50% 5501 Ocean Blvd. Long Beach Township, NJ 08008

### **APPLICATION SUPPLEMENT**

123 E. Maryland LLC (the "Applicant") has made application to the Long Beach
Township Land Use Board (the "Board") for minor subdivision approval and bulk variances
relative to proposed development at the property designated as Lot 6 in Block 7.11 on the Tax
Map of the Township of Long Beach, located at 123 E. Maryland Avenue in the Beach Haven
Terrace Section of Long Beach Township. Currently, the property is developed with a singlefamily dwelling with detached garage. The Applicant is seeking to demolish the existing singlefamily dwelling and detached garage, and to subdivide Block 7.11, Lot 6, into two single-family
building lots. The dimensions of the proposed lots are as follows:

- 1. Proposed Lot 6.01: 41.50 feet by 100.01 feet (4,087.51 square feet)
- 2. Proposed Lot 6.02: 41 feet by 100 feet (4,100 square feet)

The following variances are requested:

- Section 205-55(C)(1): The minimum required lot area is 5,000 square feet. The
  proposed lot area for proposed lot 6.01 is 4,087.51 square feet. The proposed lot area
  for proposed lot 6.02 is 4,100 square feet.
- 2. Section 205-55(C)(1): The minimum required lot width is 50 feet. The proposed lot width for proposed lot 6.01 is 41.50 feet. The proposed lot width for proposed lot 6.02 is 41 feet.

The single-family dwellings to be constructed on proposed lots 6.01 and 6.02 will conform to all bulk zoning requirements; the Applicant is only seeking variances for the lot area and lot width of the proposed lots. The proposed lots are similar in size to many lots on the block, and the proposed homes would fit in the neighborhood better than the existing lot, where

an extremely large single-family dwelling could be built. Additionally, the proposed homes will improve the housing stock in the neighborhood.

The Applicant is also seeking a waiver from providing the Existing Conditions and Proposed Conditions as required by Section 13 of the Application based upon the fact that all existing improvements on the property are being demolished and all new construction will conform to all bulk zoning requirements.

### Long Beach Township Land Use Board

## AFFIDAVIT OF OWNERSHIP, CONSENT, AUTHORIZATION, and NON-COLLUSION

STATE OF:	
COUNTY OF: ss.	
I, 123 E. Maryland LLC (Print owner(s) name(s))	being duly sworn according to law,
upon my/our oath depose and say:	
1. I/we am/are the only owner(s) of property	
Long Beach Township, Ocean County, New Jers	(Street Address) sey known as :
Block 7.11 Lot Block Lot Lot	6 & 7
As shown on the Official Tax Maps of the Townshi	p of Long Beach.
herewith. I/we further agree to be bound by all repr myself/ourselves or my/our authorized agent. I/we connection with this application as deemed necessa other designated officials or representatives.	further consent to the inspection of this property in ry by the members of the Land Use Board and/or // /us and any member of the Township of Long
	1, Esq. (Agent), to make application on my/our
(Print agent name) behalf. I further agree to be bound by all represent	ations, promises and commitments made by my
agent.  Dated: 7/2/2024	123 E. Maryland, LLC  x
	SETUR GLASSER
6	Print Name above 123 E. Maryland, LLC x
Sworn and Subscribed to before me this 200day of JUIU, 2024.	Signature of Owner Managing Member
Phllse Rao	Print name above
Notary Public	

CHELSEA RAO Notary Public, State of New Jersey Comm. # 50219504 My Commission Expires 3/5/2029

### TOWNSHIP OF LONG BEACH LAND USE BOARD TECHNICAL CHECKLIST

Owner: 123 E. Maryl	and LLC	Phone # 917-214-9662	Email: sglas	ser@gmail.com
Applicant: Same as	Owner	Phone #:	Email:	
Address: 123 E. Ma	ryland Avenue			: 
Block: 7.11	Lot(s): 6	Date: 7/8	3/24	

			7 7				<u>a a series de la companya della companya della companya de la companya della com</u>		
		VARIANCE APPLICATION		MINOR PLICATION	MAJOR SITE PL	MAJOR SITE PLAN MAJOR SUBDIV		SION	CIRCLE ONE
DESCRIPTION	BULK	USE	SITE PLAN	SUBDIVISION	PRELIMINARY	FINAL	PRELIMINARY	FINAL	MUST BE COMPLETED
RVATES PECIFICATIONS									
For Major and Minor Subdivisions and Site Plan Applications, a scale of not less than 1" = 30' for tracts up to five [5] acres or 1" = 50' for tracts greater than five	x	X	x	X	X	X	X	x	(P) (W) (N/R)
(5) acres. For Variance Applications, a scale of not less than 1" = 10' for lots 10,000 SF or less and 1" = 20' for lots greater than 10,000 SF.							,		
Signature, seal, address, license number of professional preparing plat.	x	X	х	x	X	x	x	х	(P) (W) (N/R)
Plat based on land survey less than 12 months old	Х	Х	x	X	X	x	X	x	(P)(W) (N/R)
Sheet size up to 30" x 42"	х	Х	Х	Х	Х	X	X	X	(P)(W) (N/R)
Each sheet numbered and titled	х	Х	Х	X	X	X	Х	X	(P)(W) (N/R)
GENERAL INFORMATIO	Ň								
Existing and proposed lot lines with dimensions, bearing and curve data.	x	х	x	x	x	x	X	x	(P)(W) (N/R)
<b>Key Map:</b> site location and features within 400 FT, including streets, street names, and zone boundaries	x	x	x	x	X	x	x	x	(P)(W) (N/R)

<sup>\*\*</sup>This checklist **MUST** be completed and submitted as part of any application. All of the following items must be shown on the submitted plans or attached for the application to be considered for completeness review.\*\*

<sup>\*\*</sup>Waivers may be requested from some of the following items should be checked where provided and an explanation of the reason for the waiver or non-applicable items explained in a separate letter to be attached to this checklist. See Initial Submission Checklist for number of copies and how to distribute.\*\*

### TOWNSHIP OF LONG BEACH LAND USE BOARD TECHNICAL CHECKLIST

		IANCE CATION	AP	MINOR PLICATION	MAJOR SITE F	LAN	MAJOR SUBDIV	MAJOR SUBDIVISION CI		
DESCRIPTION	BULK	USE	SITE PLAN	SUBDIVISION	PRELIMINARY	FINAL	PRELIMINARY	FINAL	MUST BE COMPLETED	
Title Block: Applicant name, name of development, preparer, lot and block numbers, date prepared, application type, and zoning district.	x	x	x	x	x	x	x	x	P	
Tax map sheet, lot and block numbers	х	Х	X	Х	X	Х	Х	Х	(P) (W) (N/R)	
Zone boundaries, tax map sheet, lot and block numbers and names and addresses of all owners within 200 FT.	x	х	x	x	X	x	х	x	(P)(W) (N/R)	
Date of original and all revisions.	х	Х	х	х	Х	х	X	Х	(P) (W) (N/R)	
Written and graphic map scale.	х	Х	Х	Х	Х	Х	X	Х	(P)(W) (N/R)	
North arrow with reference meridian.	х	Х	Х	Х	X	Х	X	Х	(P) (W) (N/R)	
Data and signature as per the "Map Filing Law"	х	X	х	х	х	х	х	х	(P) (W) (N/R)	
Table of zoning requirements, showing existing nonconformities and proposed variances.	x	х	х	x	x	x	x	x	(P)(W) (N/R)	
Area of the tract and of each lot.	х	Х	Х	Х	X	X	х	Х	(P)(W) (N/R)	
Approval signature lines for Chairman, Secretary and Board Engineer		ý.	Х	х	X	х	х	X	(P) (W) (N/R)	
NATORAO REATORES							The state of the s			
Existing and proposed contours at one-foot intervals indicating surface drainage and topography within 50 FT			x	x					(P) (W) (N/R)	
Existing and proposed contours at one-foot intervals indicating surface drainage and topography within 200 FT					x	x	х	x	(P) (W) (N/R)	
All existing water courses and related areas that are subject to 100 Year floods under FEMA standards.			х	x	х	x	X	x	(P) (W) (N/R)	
The boundaries of wetlands and wetlands transition areas.	х	х	х	X	х	x	Х	x	(P) (W) (N/R)	

### TOWNSHIP OF LONG BEACH LAND USE BOARD TECHNICAL CHECKLIST

			<del></del>						
		CATION	MINO	R APPLICATION	MAJOR SITE P	LAN	MAJOR SUBDIVISION		CIRCLE ONE
DESCRIPTION	BULK	USE	SITE	SUBDIVISION	PRELIMINARY	FINAL	PRELIMINARY	FINAL	MUST BE COMPLETED
MANAMANA PERENTURA									COM LEILD
Show existing structures and setbacks from existing and proposed property lines, indicating those to be modified or removed or to remain. Show setback of structures on adjacent properties.	X	X	X	X	X	X	X	X	(P) (W) (N/R)
Location of proposed buildings, finished grade, first floor and basement elevations, setbacks of all buildings from nearest tot lines, building height and other pertinent improvements.	x	X	x	x	X	x	x	x	(P)(W) (N/R)
Building coverage and lot coverage calculations.	х	x	х		X	x			(P)(W) (N/R)
Existing and proposed easements, rights-of-way and their purposes.	х	Х	х	X	X	х	X	х	(P)(W) (N/R)
Existing and proposed manholes, sewer lines, stormwater management facilities, waterlines, fire hydrants and utility poles within 200 FT.			х	х	x	x	х	x	(F) (W) (N/R)
Pians and profiles of proposed utility layouts, such as sewers, storm drains, water, gas, communications and electric, showing feasible connections to existing or proposed utility systems as well as channel section details, pipe sizes, types and inverts, road crowns and slopes.					x	х	X	X	(P) (W (N/R)
All monumentation as required as per the "Map Filing Law" including all monuments found, set or to be set.				x			x.	х	(P)(W) (N/R)

### 4

### TOWNSHIP OF LONG BEACH LAND USE BOARD TECHNICAL CHECKLIST

	VAR	CATION	MINO	R APPLICATION	MAJOR SITE P	LAN	MAJOR SUBDIV	MAJOR SUBDIVISION		
DESCRIPTION	BULK	USE	SITE	SUBDIVISION	PRELIMINARY	FINAL	PRELIMINARY	FINAL	CIRCLE ONE MUST BE	
Offstreet parking and loading spaces required and proposed, and location and dimensions of access drives, aisles and parking stalls		x	X		X	X		INOL	(P) (W) (N/R)	
Sireei										
Location, names and widths of all existing and proposed streets, sidewalks and street widening within 200 FT of the site.			x	X	X	X	X	x	(P) (W) (N/R)	
Plans, profiles and cross- sections of paved areas, curbs and sidewalks.			х	X	х	x	x	х	(P)(W) (N/R)	
MISCEUANEOUS		energy of the second				j.				
Exterior Lighting Plan, including the location, direction of illumination, amount of illumination expressed in horizontal foot candles, wattage and drawn details of all outdoor lighting standards and fixtures.			x		x	Х	X	x	(P) (W) (N/R)	
Landscaping and Screening Plan showing the location, type of tree or shrub and the location, type and amount of each type of ground cover.			х	x	x	х	x	x	(P)(W)(N/R)	
Storm drainage calculations.					Х		Х		(P) (W) (N/R))	
Stormwater management facilities shown on the grading plan showing all aspects of the stormwater system.		<i>,</i>	x		X	x	x	х	(P) (W)(N/R)	

#### μ,

### TOWNSHIP OF LONG BEACH LAND USE BOARD TECHNICAL CHECKLIST

	VARIANCE APPLICATION		I ANIMOD ADDITO ATION I ANALAS AS			MAJOR SITE PLAN		MAJOR SUBDIVISION	
DESCRIPTION	BULK	USE	SITE PLAN	SUBDIVISION	PRELIMINARY	FINAL	PRELIMINARY	FINAL	MUST BE COMPLETED
Applications for new construction or additions to buildings: See Initial Checklist for number of copies to distribute of building plans showing elevations and floor areas (including									COMIZERED
dimensions) for all floors. "Multi-family units and commercial uses require sealed Architectural Plans;" Building elevation to be provided for the full height of the building from grade to roof peak. Plan scale shall be a minimum of ¼" per foot. Building elevations shall be provided for all sides and shall be labeled North, South, East and West.	x	x							(P)(W)(N/R) See Applicat
vesi. Location of all signs and drawn details showing the size, construction type, height and content of all signs.			х		x	x			(P) (W) (N/R)
Drawn details of the ype of screening to be used for the refuse torage areas, outdoor equipment and bulk torage.			х		x	x			(P) (W)(N/R)

#### **PUBLIC NOTICE**

### LONG BEACH TOWNSHIP

PLEASE TAKE NOTICE that 123 E. Maryland LLC (the "Applicant") has made application to the Long Beach Township Land Use Board (the "Board") for minor subdivision approval and bulk variances relative to proposed development at the property designated as Lot 6 in Block 7.11 on the Tax Map of the Township of Long Beach, located at 123 E. Maryland Avenue in the Beach Haven Terrace Section of Long Beach Township. Currently, the property is developed with a single-family dwelling with detached garage. The Applicant is seeking to demolish the existing single-family dwelling and detached garage, and to subdivide Block 7.11, Lot 6, into two single-family building lots. The dimensions of the proposed lots are as follows:

- 1. Proposed Lot 6.01: 41.50 feet by 100.01 feet (4,087.51 square feet)
- 2. Proposed Lot 6.02: 41 feet by 100 feet (4,100 square feet)

The following variances are requested:

- 1. Section 205-55(C)(1): The minimum required lot area is 5,000 square feet. The proposed lot area for proposed lot 6.01 is 4,087.51 square feet. The proposed lot area for proposed lot 6.02 is 4,100 square feet.
- Section 205-55(C)(1): The minimum required lot width is 50 feet. The proposed lot width for proposed lot 6.01 is 41.50 feet. The proposed lot width for proposed lot 6.02 is 41 feet.

The single-family dwellings to be constructed on proposed lots 6.01 and 6.02 will conform to all bulk zoning requirements; the Applicant is only seeking variances for the lot area and lot width of the proposed lots. Although the Applicant believes that no additional variances,

waivers or exceptions are required, any additional variances, waivers or exceptions deemed necessary or appropriate by the Board will be requested at the public hearing.

This matter is on the Clerk's Docket and a hearing has been ordered for August 14, 2024 at 6:30 PM in the Administration Building, First Floor Court Room, 6805 Long Beach Boulevard, Brant Beach, NJ, at which time persons interested may appear personally or by agent or attorney with a properly authorized power of attorney. Please note that this is an in-person meeting only. There will be no virtual component.

Should the meeting format change, the Township website will be updated with necessary information up to and including the date of the meeting. You will not receive notice of a meeting format change. It is up to you to check the Township website or call the Township (609-361-6653) during normal business hours on the day of the hearing for any change from in person to virtual meeting.

Documents are available for inspection at the Land Use Board Office, 6805 Long Beach Boulevard, Brant Beach, New Jersey during normal business hours Monday through Thursday 9:00 a.m. to 3:00 p.m.

File #3644

James S. Raban Attorney for the Applicant



# LONG BEACH TOWNSHIP LAND USE BOARD CHECKLIST FOR INITIAL SUBMISSION \*\*INCOMPLETE SUBMISSIONS WILL NOT BE ACCEPTED\*\*

### PLEASE READ

#### INSTRUCTIONS:

- 1. A completed, signed checklist must be received by the Land Use Board Secretary & Attorney prior to application being deemed complete.
- 2. All required documents must be submitted at least forty-five (45) days prior to the regularly scheduled Land Use Board Meeting at which consideration is sought.
- 3. All documents must be submitted at the same time Incomplete submissions will NOT be accepted!
- 4. Applicant MUST deliver Completed Application and supporting documents in the following arrangement:

Kevin Quinlan, Esq.:  I Copy of Complete Application
I Copy Variance Plan, Site Plan, or Subdivision Map
1 Copy of Architectural Plans
1 Copy of Color Photos
1 Copy of Tax Map with Property Block & Lot highlighted
1 Copy of Affidavít of Ownership, Consent, Authorization and Non-Collusion
1 Copy of this Checklist
I Copy of Proposed Notice to Property Owners and for Publication
Mailed to Kevin Quinlan 207 W. Main Street, Tuckerton, NJ 08087
<u> </u>
Frank Little, P.E., P.P:
1 Copy of Complete Application
1 Copy Variance Plan, Site Plan, or Subdivision Map
1 Copy of Architectural Plans
1 Copy of Zoning Denial Letter (if applicable)
1 Copy of Color Photos
I Copy of Tax Map with Property Block & Lot highlighted
I Copy of COMPLETED Technical Check List
Mailed to Frank Little: Owen, Little & Associates Inc. 443 Atlantic City Boulevard, Beachwood, NJ 08722
Board Secretary: Jackie Fife 6805 Long Beach Boulevard, Brant Beach, NJ 08008:  1 ORIGINAL of each of the following:  Application Variance Plan Site Plan Subdivision Plan Architectural Plan(s)  Tax Map Color Photos 1-W-9 Zoning Denial Signed Checklist  Technical Checklist Affidavit of Ownership, Consent, Authorization and Non-Collusion  1 Copy of Proposed Notice to Property Owners and for Publication  Electronic copy PDF format of all the above emailed to jfife@longbeachtownship.com  Check for Application Fee \$ 3/21 Check # 1/25. Check # 1/25
Applicant Signature Date
James S. Raban,
Print Name Approved Denied (FOR LAND USE BOARD SECRETARY ONLY)